



**FAYETTEVILLE REGIONAL AIRPORT
AIRPORT COMMISSION MEETING
FIRST FLOOR CONFERENCE ROOM
Tuesday, April 24, 2018
2:00 P.M.**

ATTENDANCE

Mr. Naynesh Mehta, Mr. Gene Vance, Mr. John Lewis, Mr. Vic Carnevale, Mr. Hector Ray, Mr. Robert Van Geons, Mr. John Meroski

ABSENT

Ms. Dawn Gibson, Ms. Katherine Marable, Mr. T.J. Jenkins

OTHERS

Mr. Bradley Whited, Airport Director
Mr. Toney Coleman, Deputy Airport Director
Ms. Patricia Campbell, Sr. Administrative Assistant
Ms. Allison Rogers, Airport Marketing Specialist
Mr. Jesse Lance, Manager Signature Flight Support
Mr. Jay Wyatt, Former Commission Member

Chairperson Mehta called the meeting to order at 2:00 P.M.

ITEM 1: Consider Approval of the Agenda

Chairman Mehta asked for a motion to approve the agenda.

Mr. Vance made a motion to approve the agenda.

Mr. Lewis seconded the motion.

ACTION: The motion was carried unanimously.

ITEM 2: Presentation of Plaques to Outgoing Commission Members

Mr. Jay Wyatt
Mr. PJ Wachtler

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Chairperson Mehta presented Jay Wyatt with an honorary plaque for his service. Mr. Wyatt served as commissioner since 2014 and fulfilled the role of Chairperson from 2014 to 2015 and Vice Chairperson from 2015 to 2018. Commissioner Patrick J. Wachtler was also presented an honorary plaque in absentia for serving on the Commission 2016 to 2018.

ITEM 3: Election of Officers:
Chairperson
Vice Chairperson
Secretary

Chairperson Mehta asked for nominations for Chairperson. Mr. Lewis nominated Mr. Mehta for Chairperson. Mr. Ray seconded the nomination. Chairperson Mehta called for a vote and it was unanimous that Mr. Mehta continue to serve as Chairperson.

Chairperson Mehta asked for nominations for Vice Chairperson. Mr. Lewis nominated Mr. Vance. Mr. Carnevale seconded the nomination. Chairperson Mehta called for a vote and it was unanimous that Mr. Vance serve as Vice Chairperson.

Chairperson Mehta asked for nominations for Secretary. Vice Chairperson Vance nominated Ms. Gibson as Secretary. Mr. Carnevale seconded the nomination. Chairperson Mehta called for a vote and it was unanimous that Ms. Gibson continue to serve as Secretary.

ITEM 4: Consider Approval of the Minutes of the Meeting held February 27, 2018

Chairman Mehta asked for a motion to approve the minutes.

Mr. Vance made a motion to approve the minutes.

Mr. Carnevale seconded the motion.

ACTION: The motion was carried unanimously.

ITEM 5: Consider Approval of Lease Agreement with DAL Global Services

Mr. Whited said this is a lease for the area under the "B" Concourse. It is a room (16x14) that DAL Global Services wants to use to repair ground equipment. The rent would be \$280 a month and is month to month. Chairperson Mehta asked about adding the CPI clause to keep it consistent with all leases. *Mr. Whited found out after the meeting that CPI clauses do not pertain to terminal leases such as this and called Chairperson Mehta to discuss. Chairperson Mehta agreed to keep all terminal leases consistent.*

Chairman Mehta asked for a motion to approve the Lease Agreement.

Mr. Lewis made a motion to approve the Lease Agreement.

Mr. Ray seconded the motion.

ACTION: The motion was carried unanimously.

ITEM 6: Consider Approval of Temporary Aircraft Leased by Centurion Aviation

Mr. Whited stated that one of Centurion's Citations has to have scheduled maintenance that is going to take several weeks. According to Centurion's lease, they have to notify the Director's Office to get approval from the Commission for use of aircraft. They are only leasing this aircraft until the Citation is back in service.

Chairman Mehta asked for a motion to approve the use of temporary aircraft leased by Centurion Aviation.

Mr. Lewis made a motion to approve the temporary aircraft leased by Centurion.

Mr. Carnevale seconded the motion.

ACTION: The motion was carried unanimously.

ITEM 7: Management Report

Marketing Specialist Allison Rogers briefed the Commission on the Marketing Plan and Stats.

Enplanements. Total enplanements for all carriers as of March 2018 were 18,555. This indicates a 6.4% decrease compared to March of last year and a 3.6% decrease year to date.

USO visitor stats for the month of March were 1,400. The sign in system is not working correctly per Renee Lane and they are working to get it fixed. The year to date total is 4,888.

Terminal Construction Update – Footings are being poured for Concourse "A." Steel is being erected for the TSA checkpoint relocation. Work progressing on installation of new PWC transformer and terminal emergency generator.

There will be a Special Airport Commission Meeting at 2:30 P.M. May 7th, concurrent Public Session at 2:30 P.M. Then City Council will be briefed on the Master Plan at 5:00 P.M.

The Dogwood Festival is this weekend. We will be having our Airport booth there. Ms. Rogers will be there most of the time and Ms. Campbell and Mr. Whited are helping out 2 hours on Saturday and Sunday. If anyone would like to hang out at our booth to help promote our Airport, that would be appreciated.

The next Tenant Managers Meeting will be Wednesday, May 2, 2018 at 8:30 A.M. in P. Inc. Please feel free to join us.

ITEM 8: Commission Members Concerns

Mr. Ray had no concerns.

Mr. Vance had no concerns.

Mr. Lewis stated that he would like to see the GA community/area marketed in some way.

Mr. Van Geons stated the Airport and the surrounding area has incredible capacity for future development.

Mr. Meroski offered any help from the FACVB to Ms. Rogers if needed.

Mr. Carnevale said the Airport staff did a great job handling the major power outage that occurred last week.

Mr. Mehta asked if the parking lot issue with the tickets had been resolved. Mr. Whited said that it was closed.

ITEM 9: The next regularly scheduled meeting of the Airport Commission is Tuesday, May 29, 2018 at 2:00 P.M.

Chairman Mehta asked for a motion to adjourn the meeting.

Mr. Lewis made a motion to adjourn the meeting.

Mr. Vance seconded the motion.

ACTION: The meeting was adjourned.



Dawn Gibson, Secretary
Transcribed: PAC 4/30/18