



**FAYETTEVILLE REGIONAL AIRPORT
AIRPORT COMMISSION MEETING
FIRST FLOOR CONFERENCE ROOM
Tuesday, February 27, 2018
2:00 P.M.**

ATTENDANCE

Mr. Naynesh Mehta, Ms. Dawn Gibson, Mr. John Lewis, Mr. PJ Wachtler, Ms. Katherine Marable, Mr. Robert Van Geons

ABSENT

Mr. Jay Wyatt, Mr. Gene Vance, Mr. John Meroski, Mr. T.J. Jenkins

OTHERS

Mr. Bradley Whited, Airport Director
Mr. Toney Coleman, Deputy Airport Director
Ms. Patricia Campbell, Sr. Administrative Assistant
Patricia Campbell, Sr. Administrative Assistant
Mr. Gordon Johnson, Gordon Johnson Architecture
Mr. Jesse Lance, Manager Signature Flight Support

Member Wachtler called the meeting to order at 2:00 P.M.

ITEM 1: Consider approval of the Agenda

Chairman Mehta asked for a motion to approve the agenda.

Mr. Lewis made a motion to approve the agenda.

Ms. Gibson seconded the motion.

ACTION: The motion was carried unanimously.

ITEM 2: Consider Approval of the Minutes of the Meeting held January 30, 2018

Chairman Mehta asked for a motion to approve the minutes.

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Ms. Gibson made a motion to approve the minutes.

Ms. Marable seconded the motion.

ACTION: The motion was carried unanimously.

ITEM 3: Consider approval of Lease Amendment #2 for Enterprise Service Area

Mr. Wachtler asked when the last time this lease was subject to a rate increase. Mr. Whited said this lease is similar to other leases. This was brought before the Commission last year and it was approved that moving forward, CPI rates would be adjusted. The average 3-year CPI calculation for previous periods would equate to approximately \$64.00 per month.

Chairman Mehta asked for a motion to approve the Lease Amendment.

Mr. Wachtler made a motion to approve the Lease Amendment.

Mr. Lewis seconded the motion.

ACTION: The motion was carried unanimously.

ITEM 4: Discussion of Terrazzo and Carpet selection with Gordon Johnson

Mr. Whited said he asked Mr. Johnson to discuss the carpet and terrazzo selection. The carpet from Concourse "A" was going to be recycled/reused but this is not an option. There is a concern that the terrazzo in the new area does not tie in with the existing terrazzo. Mr. Johnson said the color scheme in the new concourse is a warm color scheme versus the cool color scheme in "B" Concourse. There is no provision in the contract to get new carpet because of the thought to reuse the carpet from Concourse "A." The carpet from Concourse "A" has a lot of fading due to the light and really cannot be reused. The carpet in the original bid packet is still available under State contract and the pricing is cheaper. Mr. Johnson will be coming back to the Commission at a later date for color selection of carpet and terrazzo color and patterns. Mr. Whited said that it may be more cost effective to change out the carpet in "B" Concourse to match Concourse "A."

ITEM 5: Management Report

Enplanements. Total enplanements for all carriers as of January 2018 were 17,203. This indicates a 2.3% increase compared to January of last year and a 2.3% increase year to date.

USO visitor stats for the month of January were 1,898. The year to date total is 1,898.

Kone began the major repair on the up escalator on Monday February 26th and work is expected to be complete in 4 to 5 weeks.

Demolition started on Concourse "A" and is progressing well.

There is a conflict for the March meeting that will be discussed in Item 6. There really isn't anything that needs to be brought to the Commission and Mr. Whited is suggesting the meeting be canceled. However, there may be a Special Meeting called for the Commission on May 7th to discuss the Master Plan. After the Special Meeting, there would be a Public session and then City Council will be briefed at 5:00 P.M.

The Tenant Safety & Security Meeting will be held Tuesday, March 6 at 1:00 in the First Floor Conference Room.

The next Tenant Managers Meeting will be Wednesday, March 7th, 2018 at 8:30 A.M. in P. Inc. Please feel free to join us.

ITEM 6: Commission Members Concerns

Ms. Gibson had no concerns.

Mr. Lewis had no concerns.

Ms. Marable had no concerns.

Mr. Van Geons had no concerns.

Mr. Wachtler is concerned about CPI adjustments to leases. The Commission is tasked to approve leases that state there are CPI adjustments. The CPI adjustments are not implemented and then the same leases are brought back to the Commission to make amendments for things that are not executed. He feels there needs to be a fix. Mr. Whited stated the fix was done a couple of months ago when the leases were reviewed and CPI adjustments were made and will continue every three years.

Mr. Mehta made a suggestion to Mr. Wachtler's concern. He suggested that a spreadsheet be done at the end of the fiscal year to update the Commission on the status of CPI adjustments for all leases.

ITEM 7: Consider canceling the next regularly scheduled meeting of the Airport Commission on Tuesday, March 27, 2018 at 2:00 P.M. due to the North Carolina Airports Conference

Chairman Mehta asked for a motion to cancel March 27, 2018 Commission meeting.

Ms. Marable made a motion to cancel the March 27, 2018 meeting.

Ms. Gibson seconded the motion.

ACTION: The motion was carried unanimously to cancel March 27th Commission meeting.

ITEM 8: **The next regularly scheduled meeting of the Airport Commission is Tuesday, April 24, 2018 at 2:00 P.M.**

Chairman Mehta asked for a motion to adjourn the meeting.

Ms. Gibson made a motion to adjourn the meeting.

Mr. Wachtler seconded the motion.

ACTION: The meeting was adjourned.

Nayana S. Mehta

dg

Dawn Gibson, Secretary
Transcribed: PAC 3/07/18