



**FAYETTEVILLE REGIONAL AIRPORT
AIRPORT COMMISSION MEETING
FIRST FLOOR CONFERENCE ROOM
Tuesday, March 28, 2017
2:00 P.M.**

ATTENDANCE

Mr. Donald Warren, Mr. Jay Wyatt, Mr. John Lewis (via Skype), Mr. Gene Vance, Mr. Naynesh Mehta, Mr. Patrick Wachtler, Mr. Robert Van Geons (via Skype), Mr. John Meroski, Mr. T.J. Jenkins

ABSENT

Mrs. Liza Hondros

OTHERS

Mr. Bradley Whited, Airport Director (via Skype)
Mr. Toney Coleman, Deputy Airport Director (via Skype)
Ms. Jennifer Carrol, Republic Parking Regional Operations Manager (via Skype)
Ms. Trinia Wolfe, Administrative Assistant

Vice Chairman Wyatt called the meeting to order at 2:00 P.M.

ITEM 1: Consider approval of the Agenda

Chairman Warren asked for a motion to approve the agenda.

Mr. Wachtler made a motion to approve the agenda.

Mr. Wyatt seconded the motion.

ACTION: The motion was carried unanimously.

ITEM 2: Consider Approval of the Minutes of the Meeting held Tuesday, February 28, 2017

Chairman Warren asked for a motion to approve the minutes.

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Mr. Wachtler made a motion to disapprove the minutes. They are very incomplete and inaccurate. Mr. Mehta asked for an explanation. An item was voted on that isn't included and Mr. Wyatt had a nay vote and all votes are recorded unanimous and they were not. There was a vote on Powell and Rogers hangars that is omitted.

Chairman Warren asked for a motion to disapprove the minutes for revision and completion.

Mr. Wachtler made a motion to disapprove the inaccurate and incomplete minutes.

Mr. Mehta seconded the motion.

The corrections will be as follows:

ITEM 3: Consider GA Rates and Charges

Mr. Vance made a motion, following discussion, to adjust the 10 unit t-hangar rate to \$220.00 a month and the 28 unit t-hangar rate to \$225.00 a month.

Mr. Mehta seconded the motion.

Mr. Lewis recused himself from voting as he rents a t-hangar.

ACTION: The motion carried with Mr. Mehta, Mr. Vance and Mr. Wachtler voting yes for the new rates.
Mr. Wyatt voted no.

CORRECTION ACTION: The motion was carried in favor of the new rates.

ITEM 3: Consider Approval of Republic Parking Name Change Amendment and Republic's Request to Extend Lease

Chairperson Warren said Republic is changing from an incorporated entity to a Limited Liability Corporation, an LLC. This required the Commission to amend the lease to adjust the name and the action to extend the lease.

Chairperson asked for a motion to approve the name change and the lease extension.

Mr. Vance made a motion to approve the name change and the lease extension.

Mr. Wachtler seconded the motion.

ACTION: The motion was carried unanimously.

ITEM 4: Consider Approval of Sierra Nevada Corporation Consolidated Lease Subject to City Attorney Review

Mr. Wachtler asked if the lease square footage rates are less than discussed as a minimum, if this is what was negotiated, he is good with it. Mr. Whited and Mr. Coleman answered yes. It is better to have someone renting the building than not stated Mr. Wachtler. Mr. Vance asked if SNC was looking at another location. Mr. Whited said yes, at the County Industrial Park area.

Chairperson Warren asked for a motion to approve the Sierra Nevada Corporation consolidated lease.

Mr. Wachtler made a motion to approve the Sierra Nevada Corporation consolidated lease.

Mr. Vance seconded the motion.

ACTION: The motion was carried unanimously.

ITEM 5: Management Report (Mr. Whited via Skype and conference phone)

Enplanements. Total enplanements for all carriers as of February 2017 is 16,732. This indicates a 4.7% increase compared to February of last year and a 4.2% increase year to date.

USO visitor count for the month of February 2017 was 2,632. Year to date total is 5,325.

Our Annual Table Top was held Thursday, March 23rd. Turnout was great and the scenario made up by Me. Coleman and facilitated by Scott Bullard was excellent. Great discussion and participation. Last year was the full exercise and we will have another full exercise in two more years.

State Stormwater came to inspect our compliance with our Permit. Happy to report we passed.

Runway 10/28 Project began on March 20th. Barnhill is milling old asphalt and recycling it. Contract end date is July 17th, 2017. Some night time closures of both runways will start in June

On March 29th, Mr. Whited and Deborah Martin-Mintz will present the Earthcastings Art Project for approval to the City's Art Commission. Mr. Wyatt asked if the art money is grant money. Mr. Whited said the airport will put \$60,000 of seed money, the Arts Council will add \$15,000 and we will be looking for other partners for any balance. We are working with the artist for a pre design contract of \$10,500 that will be paid for by the airport operating budget. This will give us an idea of the final cost. We are hoping to have construction companies offer in kind services but there is no limit as to who can participate.

Mr. Mehta asked about the terminal renovation update. Mr. Whited said as of now we have three contractors that were not in the original six, that are in the pre-qualification process. The bids will be put out the last part of April and opened on May 23rd. This is for Part I that has the funding in place. Concourse "A" and the connector to security will be demolished. A temporary security area in the current video game area that will give access to Concourse "B" during construction. We are hoping this will be a twelve month period. Part II will be bid in July 2018.

The next Tenant Managers Meeting will be Wednesday, April 5st at 8:30 A.M. in P. Inc. Please feel free to join us.

ITEM 6: Commission Members Concerns

Mr. Warren had no concerns.

Mr. Wyatt had no concerns.

Mr. Vance had no concerns.

Mr. Wachtler said he has a concern on behalf of Signature. They have a hangar in the 14- unit t-hangars on the south side that has been flooding for over a year and has been giving the tenant half rent and this is a cost they have to absorb. The fixes are made by sending someone over with a caulking gun. It sounds like a grade or drainage problem and this needs to be fixed permanently. Also, there have been a lot patches on hangar doors that is disruptive to the business and looks bad. We need to help him (Mr. Lance) out and get these issues fixed permanently. Mr Wyatt asked if there was more than one unit that floods. Mr. Whited said seals have been replaced. Mr. Wachtler said it is Mr. Lance telling him of these issues and he is tired of asking, it has been over a year. Mr. Whited said if there are issues, Mr. Lance needs to communicate with him and there has been no feedback from Mr. Lance. Mr. Wachtler said he has been in Mr. Lance's shoes. When it is a long term or hard fix, you need a contractor, the airport does not have the in house capability to fix these problems, caulking guns and seals don't fix the problem, you need a contractor. Mr. Whited assured this would be looked into.

Mr. Mehta had no concerns.

Mr. Meroski had no concerns.

Mr. Jenkins had no concerns.

ITEM 7: The next regularly scheduled meeting of the Airport Commission is Tuesday, April 25, 2017 at 2:00 P.M.

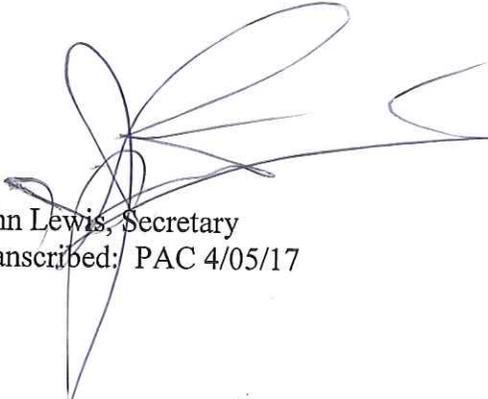
Chairperson said at the next meeting, Ms. Katherine Marable and Ms. Dawn Gibson will be joining the Commission as Mr. Warren and Mrs. Hondros will be rotating off the Commission.

Chairperson Warren asked for a motion to adjourn the meeting.

Mr. Mehta made a motion to adjourn the meeting.

Mr. Wyatt seconded the motion.

ACTION: The meeting was adjourned.



John Lewis, Secretary
Transcribed: PAC 4/05/17