



**FAYETTEVILLE REGIONAL AIRPORT
AIRPORT COMMISSION MEETING
FIRST FLOOR CONFERENCE ROOM
Tuesday, June 28, 2016
2:00 P.M.**

ATTENDANCE

Mr. Donald Warren, Mr. Jay Wyatt, Mr. John Lewis, Mr. Gene Vance, Mr. Naynesh Mehta, Mrs. Liza Hondros, Mr. Patrick Wachtler, Mr. Russ Rogerson

ABSENT

Mr. Floyd Shorter, Mr. John Meroski

OTHERS

Mr. Brad Whited, Airport Director
Ms. Patricia Campbell, Sr. Administrative Assistant
Mr. Gordon Johnson, Gordon Johnson Architecture

Chairman Warren called the meeting to order at 2:00 P.M.

ITEM 1: Consider approval of the Agenda

Chairman Warren asked for a motion to approve the agenda.

Mrs. Hondros made a motion to approve the agenda.

Mr. Wyatt seconded the motion.

ACTION: The motion was carried unanimously.

ITEM 2: Consider Approval of the Minutes of the Meeting held Tuesday, May 31, 2016

Chairman Warren asked for a motion to approve the minutes.

Mr. Vance made a motion to approve the minutes.

Mr. Lewis seconded the motion

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ACTION: The motion was carried unanimously.

ITEM 3: Introduce Employee of the Quarter

Mr. Whited introduced Ms. Patricia Campbell, Sr. Administrative Assistant. She was voted by her peers as the Employee of the Quarter.

ITEM 4: Gordon Johnson to brief the Commission on the revised interior color scheme

Mr. Johnson had a slide show presentation that showed the layout of the color schemes for the carpet and terrazzo throughout the terminal. He also had samples the Commission could view. The Commission approved the color selection provided and recommended by Mr. Gordon Johnson.

The renovation plan is being bid in two phases due to FAA funding for construction over two years. The first phase will be deconstruction and reconstruction of Concourse "A", and the temporary connector. This way, if funding for some reason doesn't get approved, at least Concourse "A" is a complete project. The rest of rehabilitation will be in the second part of the funding.

Mr. Johnson updated the Commission about bomb blast issues that the Commission requested last month. Mr. Johnson said the bomb blast issue is about the distance from the building verses bomb proofing the building. He has done projects for Ft. Bragg and the distance used and recommended for blast is about 85 feet. There is not 85 feet available here without impacting the parking lot. Ballard's could be installed in front of the terminal, but the expense is around \$100,000 to \$120,000. Each bollard is around \$1,600/\$1,700- about 60 bollards would be needed. This would only stop vehicles jumping the curb, would not stop blast impact. When and if there is a threat, TSA issues security directives that the airport has to put in place, just like 9/11 when all vehicles had to be 300 feet from the terminal. Mr. Wyatt asked if the parking lot could be designed so if security directives were put into place, the short-term parking could be closed off. He said since we are undergoing renovations now, this should be looked into now. Mr. Johnson said he would talk to Eric Stumph, the engineer, about this possibility.

ITEM 5: Consider Approval of Seventh Amendment of Sub-Lease between Sierra Nevada and Phoenix Global Support – Subject to City Attorney Review

Mr. Whited said this amendment is to approve the sub-lease of space by SNC to PGS. The term and rate remains the same, with a one-year extension and a 3% increase. Mr. Whited stated that both SNC and PGS are excellent tenants, with a long history with the airport and recommends approval.

Chairman Warren asked for a motion to approve the amendment subject to Attorney Approval.

Mr. Wachtler made a motion to approve the amendment.

Mr. Vance seconded the motion.

ACTION: The motion was carried unanimously.

ITEM 6: Discuss Airport Rate and Charges Analysis

Mr. Whited included in the packet a summary comparison of the consultant's recommended rates and charges versus the current rates and charges. Many of the rates have not increased since 2003-2004 and the last market analysis was in 1995. Mr. Whited did ask for clarification from the City Attorney about the issue of having 3 GA tenants on the Commission and when it comes time to vote on this, the GA tenants would have to excuse themselves from voting and explain why, but, Mr. Whited needs to know if the GA tenants can be involved in the discussion. He has not heard back from the Attorney. Mr. Wachtler understands the justification for rate increase and that he would not be able to vote, but does expect to be able to make comments. The issue is, are our rates competitive. Mr. Whited asked the Commission to read and think about the study and let him know if there are any questions/concerns. The study is only recommending these rates.

ITEM 7: Management Notes

Enplanements. Total enplanements for all carriers as of May 2016 were 20,230. This indicates a 1.4% increase compared to May of last year and a 4.8 increase year to date.

USO visitor count for the month of May 2016 is 3,494. Year to date total is 14,273.

The Employee Parking Lot is finished. We are waiting to take possession.

We should know next week if NC Board of Transportation approves additional funding.

NCDOT Aviation is considering including FAY North Ramp crack seal project in FY 2017 projects. Work would begin this time next year.

Mr. Whited attended Jump Start in Denver.

The next Tenant Managers Meeting will be Wednesday, July 6, 2016 at 8:30 A.M. in P. Inc. Please feel free to join us.

ITEM 8: Commission Members Concerns

Mr. Wyatt had no concerns.

Mr. Lewis had no concerns.

Mr. Vance said NCAA sent out standards for aeronautical use. He wanted to know if anything changed. Mr. Whited said no and he was not concerned with it.

Mr. Rogerson had no concerns.

Mr. Mehta had no concerns.

Mr. Wachtler asked about the possibility of new services be included in an upcoming lease renewal with the FBO, as in oxygen services. He also stated more services should be offered. Mr. Whited said that could be addressed.

Mrs. Hondros had no concerns.

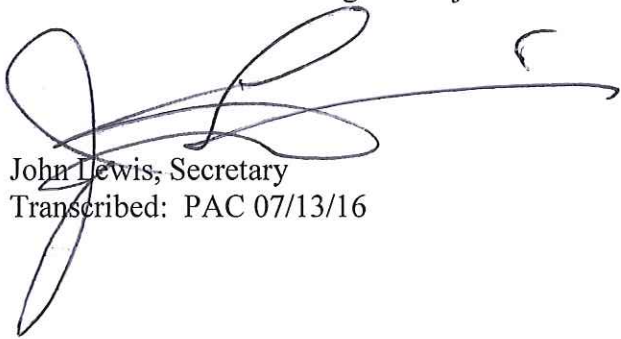
ITEM 9: The next meeting of the Airport Commission is Tuesday, July 26, 2016 at 2:00 P.M. in the First Floor Conference Room

Chairman Warren asked for a motion to adjourn the meeting.

Mr. Mehta made a motion to adjourn the meeting.

Mr. Wachtler seconded the motion.

ACTION: The meeting was adjourned.



John Lewis, Secretary
Transcribed: PAC 07/13/16