

**FY17 Budget Process
City Council Budget Questions
Group 4**

17. What has been planned for fuel savings? A council member suggests that the City may not want to spend the savings and keep it in the budget to address future increases.

Across all of the City's operating funds, the original budget for fuel for fiscal year 2016 was \$3,386,100. Fiscal year-end expenditure projections for fuel for these funds total \$2,474,031, reflecting projected fuel savings of \$912,069. The recommended budget for fuel across all funds for fiscal year 2017 totals \$2,441,699. These expenditure budgets were based upon fuel price projections available from the Department of Energy.

As the expenditure budgets were balanced based upon the lower projected fuel prices, if there were an interest to increase the fuel budgets, there would need to be other expenditure reductions or revenue increases to re-balance the budgets.

18. There is a need to attract minorities for employment in the Fire Department. Can the City identify funding for a full-time or part-time recruiter?

The Fire Department has established a Diversity Recruitment Committee, led by Deputy Chief Hieu Sifford, to help define strategies for diversity recruitment and to participate in recruitment activities.

As noted at previous work sessions, the Fire Department has lowered its minimum age for applicants and has adjusted the timing of its hiring process to allow for applications from recent high school graduates, including those from the E.E. Smith/Cumberland County Schools Fire Academy program.

The delay from March/April to July/August also allowed for staff to review and revise physical agility testing processes and to expand targeted recruitment efforts.

Changes implemented for the current recruitment processes include:

- Advertising on local urban radio stations.
- Development of special recruitment bulletins and targeted placement
- Identification of target audiences and areas for recruitment (e.g. Fire Partnership with FSU, FTCC, Cumberland County Schools, Methodist University, local churches, fitness centers, barber shops, etc.)
- Increased participation in job fairs/career days, community events (e.g. community watch events, radio station events, 4th Friday events, annual safety day, Dogwood Festival)
- Involvement of minority employees to assist with recruitment efforts
- Airing of a diversity recruitment video developed in 2015.

In addition to the enhanced efforts to attract diverse applicants, two recruitment workshops were held in November, 2014 and February, 2017, to provide additional information about hiring processes to improve candidate familiarity and performance. The workshops included an overview of the hiring process, hands-on practice for the physical agility test, and distribution and review of sample written test questions. Any interested candidates could attend, but the minorities were the audience targeted through radio advertisements, flyer handouts and job fairs.

Fire Department staff submitted a new initiative request totaling \$122,318 (\$83,895 recurring, plus \$38,423 one-time) to add a fire captain position to serve as a recruiter. City management was unable to include that request in the recommended budget due to limited resources. Management recommends that the Fire Department review progress based upon their expanded efforts in this area at this time.

19. A council member would like to discuss the possibility of using identified funding from project closeouts, originally estimated to be \$2.1 million, as seed funding for the proposed baseball stadium.

If the consensus of the Council is to set aside any funding returned from the project closeouts for a future contribution toward the baseball stadium, the funding could be set aside in assigned fund balance at the direction of the Council.

20. Which vehicles are recommended by staff to be financed versus cash-funded for fiscal year 2017?

The recommended budget includes proposed financings for **\$2,536,477 for General Fund** replacement vehicles and **\$1,004,000 for Environmental Services Fund** replacement vehicles. These vehicles were proposed to be financed so that capital and technology improvement projects totaling \$3,540,477 could be funded in fiscal year 2017. These projects are comprised of items that are more difficult to be financed, and therefore, it was recommended that replacement vehicles be financed to free up cash resources for the projects.

When purchase receipts are submitted to the lender for use of loan proceeds, the timing of the purchases often drives which of the vehicles or equipment are selected for financing. Any of the items listed below for the General Fund, except for the ladder truck that was funded through use of fund balance, could be chosen for the financing of the \$2,536,477. While the four rear loader waste trucks were originally identified for the \$1,004,000 of financing for Environmental Services vehicles, any of the vehicles could be submitted for the financing.

Department	Type	Amount	Number	Total
E&I	Pickup Truck	\$ 26,500	4	\$ 106,000
E&I	Pickup Truck	\$ 28,000	1	\$ 28,000
FIR	Ladder Truck	\$ 981,000	1	\$ 981,000
FIR	Fire Engine	\$ 624,000	1	\$ 624,000
FIR	Squad Truck	\$ 193,500	1	\$ 193,500
FIR	Mid-Sized SUV	\$ 46,000	1	\$ 46,000
FIR	Small SUV	\$ 34,000	1	\$ 34,000
POL	Marked Sedan	\$ 40,000	29	\$ 1,160,000
POL	Unmarked Sedan	\$ 31,000	9	\$ 279,000
POL	Marked SUV	\$ 31,000	1	\$ 31,000
PRM	Flatbed Dump Truck, Crew Cab	\$ 46,000	1	\$ 46,000
PRM	Flatbed Truck, Crew Cab	\$ 39,000	1	\$ 39,000
PRM	Cargo Van	\$ 23,000	1	\$ 23,000
	Total General Fund			\$ 3,590,500
ES	Rear Loader Waste Truck	\$ 251,000	4	\$ 1,004,000
ES	Limb Truck	\$ 188,500	1	\$ 188,500
ES	Flatbed Dump Truck	\$ 38,000	1	\$ 38,000
ES	Pickup Truck	\$ 24,500	1	\$ 24,500
	Total Environmental Services Fund			\$ 1,255,000

21. Attachment A to the group 3 budget questions provided a breakdown of proposed uses of fund balance for fiscal year 2017 and also included a list of \$1.78 million recommended to be assigned for future CIP/TIP projects as of 6/30/16.

a) Is the \$1.78 million actually available (spendable) fund balance that would be set aside for future year CIP/TIP project expenditures?

Yes, the \$1.78 million would be included in available fund balance if it were not to be designated for future CIP/TIP project expenditures. The planned uses include:

HVAC and Boiler Replacements	FY2018	200,000
Fire Station 16 Design (Partial Funding)	FY2018	44,000
FayWorx Implementation	FY2018	58,000
Louise Street Bridge Repairs	FY2019	800,000
HVAC and Boiler Replacements	FY2019	120,000
FayWorx Implementation	FY2019	58,000
Murchison Road Redevelopment	FY2020	250,000
Murchison Road Redevelopment	FY2021	250,000
		\$ 1,780,000

b) Could that funding be used in fiscal year 2017 to pay down some of the debt listed on page J-48 of the budget document, or could it be used to cash fund some of the replacement vehicles versus financing the vehicles?

Yes, the Council could choose to reduce the planned financing of vehicles or to pay down existing debt. Use of the fund balance for other purposes would require reductions in planned projects in the five-year Capital and Technology Improvement Plans and adjustment of the capital funding plan.

22. Please provide an explanation as to the continuing funding need for the \$564,050 for the Hope VI project?

There is a current balance of available funding in the Hope VI project budget of \$543,682 as a payment is in process for a parcel of land on S. Cool Spring Street.

Attachment A provides a summary of a potential project under review for the site with “Mr. X”, a developer who prefers to remain anonymous at this time. On this basis, staff is recommending that the entire balance remain with the project for completion of the business park component of the Hope VI project, referred to as the Centre City Business Park in the attachment.

23. Please provide a detailed breakdown of funding for travel and training, and professional memberships and dues for Council Members, the City Manager’s Office and members of the Senior Management Team. The list should provide, by name and by purpose, the amounts budgeted and spend to date for fiscal year 2016, and the amount included in the recommended budget for fiscal year 2017.

Please see Attachment B which includes sections reporting travel expenditures (8263 accounts) and memberships and dues expenditures (8270) accounts for the requested groups of employees.

24. Please provide a complete breakdown of fiscal year 2016 expenditures for travel and training for the Economic and Business Development Department, including the individuals who travelled and the purpose of the travel.

Please see Attachment C which provides a breakdown of all travel expenditures from the Economic and Business Development Department.

Responses to the following questions are pending:

25. For the combined Stormwater operating and capital funds, please provide a chart from FY15 to FY21 that provides:

- **Fiscal Year 2015 Available Fund Balance**
- **Annual Fee and Other Revenues (actual and forecasted)**
- **Expenses (actual and forecasted)**
- **Fiscal Year End Available Fund Balance**

Current available revenue bond proceeds should be reflected in these totals.

At a prior budget work session, Council concurred with a staff recommendation to hold a work session solely devoted to a review of stormwater project and funding needs to be held in August. Staff is reviewing this complex request and proposes to use this as a basis for information to be provided in August.

26. Please provide a report on the FayWorx project, including the original budget and timeline with milestones by fiscal year, actual expenditures and milestones achieved, and updated timeline and project budget.

ATTACHMENT A

Project "City Centre":

"Mr. X", former career military officer and now-CEO of Project City Centre ; operates his 50+-employee, multi-national, government consulting firm out of leased space near Fayetteville, having been there for several years. He expects to do approx. \$10Million in Revenues this year and continues to grow his business at a steady rate.

"Mr. X" is an area native, and remains a big supporter and proponent of the restoration of the E.E. Smith House and its legacy in honoring DR. Smith.

He would like to construct a 15,000 square foot, 2-story, Class A, highly-secure (government clearance) well-landscaped and appointed corporate office building to house his permanent HQ as the potential anchor tenant of the proposed City Centre Business Park Development. His conditions to do so would include the City achieving the following:

- Acquire and assemble remaining parcels.
- Develop cohesive plan for full development of Park for like uses and quality
- Establish protective covenants.
- Commit to plan to restore E.E. Smith House (he will take active role as advocate and fund-raiser)
- Have site cleared of unwanted structures and/or brush.
- Transfer 1 ½ - 2 acres in fee simple at price (if any) to be negotiated.

Under said conditions, he has stated that we can consider him an expressed commitment (albeit anonymous for now) as an anchor tenant.

Centre City Business Park

Projected Remaining Costs

Land Acquisition remaining	\$147,786 (Includes 25% markup)
Legal Fees for Condemnation	\$ 60,000 (\$5,000 for each parcel)
Relocation Costs	\$ 5,000
Demolition Costs	\$ 7,000
Clearance	\$ 15,000
Plan Design	\$ 50,000
<u>Public Infrastructure</u>	<u>\$258,896</u>
Total	\$543,682

\$543,882 – remaining costs related to the Business Park

\$ 20,368 – for the pending acquisition of the 325/327 Cool Spring Street

\$564,050 - Total

ATTACHMENT B

8263 Travel and Training

Department	Attendee's Name	Course/Conference and Purpose	FY16 Actuals to		
			FY16 Budget	date	FY17 Budget
Airport	Bradley Whited	Visit to Airlines-Denver Jumpstart Air service Conference	\$ 4,000.00	\$ 2,174.70	\$ 4,000.00
Airport	Bradley Whited	Visit FAA Memphis-Terminal Funding	723.00	722.47	-
Airport	Bradley Whited	NCAA - Serve as Treasuer-Didn't attend due to surgery	2,500.00	-	2,500.00
Airport	Bradley Whited	International Workshop (Croatia) -Board Member IAE	4,000.00	2,104.02	4,000.00
Airport	Bradley Whited	International Conference (Ireland)- IAE Board Member	1,038.00	1,037.18	-
			\$ 12,261.00	\$ 6,038.37	\$ 10,500.00
Budget & Evaluation	Tracey Broyles	NC Local Gov't Budget Assoc. Summer Conference	\$ 935.00	\$ 824.43	\$ 875.00
Budget & Evaluation	Tracey Broyles	NC Local Gov't Budget Assoc. Winter Conference	960.00	899.83	975.00
Budget & Evaluation	Tracey Broyles	Spreadsheet Server Software Training	519.00	518.94	-
			\$ 2,414.00	\$ 2,243.20	\$ 1,850.00
City Attorney	Karen M. McDonald	NCAMA 2015 Summer Conference	\$ 1,307.00	\$ 1,306.53	\$ 1,295.00
City Attorney	Karen M. McDonald	2015 Local Government Legislative Review Webinar	225.00	225.00	-
City Attorney	Karen M. McDonald	2016 Municipal Attorneys Winter Conference	560.00	559.59	500.00
City Attorney	Karen M. McDonald	IMLA 2015 Annual Conference	2,619.00	-	2,619.00
City Attorney	Karen M. McDonald	NCLM 2015 Annual Conference	600.00	-	600.00
City Attorney	Karen M. McDonald	Essentials of Municipal Government	550.00	-	550.00
City Attorney	Karen M. McDonald	Public Employment Law Update	175.00	-	175.00
			\$ 6,036.00	\$ 2,091.12	\$ 5,739.00
City Manager's Office	Doug Hewett	NCACC Summer Seminar Registration	\$ 250.00	\$ 250.00	\$ -
City Manager's Office	Doug Hewett	School of Government Annual ED Workshop	650.00	650.00	-
City Manager's Office			\$ 900.00	\$ 900.00	\$ -
City Manager's Office	Ted Voorhees	Association of Defense Communities, Charleston SC	\$ 978.00	\$ 976.45	\$ 1,200.00
City Manager's Office	Ted Voorhees	Association of Defense Communities, Fayetteville NC	150.00	150.00	-
City Manager's Office	Ted Voorhees	ICMA Regional Summit	950.00	-	1,073.00
City Manager's Office	Ted Voorhees	ICMA Annual Conference Seattle, WA	4,155.00	4,154.34	2,674.00
City Manager's Office	Ted Voorhees	ICMA Williamsburg, VA	594.00	593.85	-
City Manager's Office	Ted Voorhees	NCCCMA Winter Seminar	847.00	846.70	2,500.00
City Manager's Office	Ted Voorhees	NLC Congressional Cities Conference	1,703.00	1,667.70	1,200.00
City Manager's Office	Ted Voorhees	NCLM	1,185.00	1,059.97	1,000.00
City Manager's Office	Ted Voorhees	NCLM Board Meeting Raleigh/LAC	275.00	24.62	-
City Manager's Office	Ted Voorhees	2015 Topic: Behavioral Insights and New Approaches to Policy Design	-	97.76	-
City Manager's Office	Ted Voorhees	Reimbursement	-	(36.04)	-
City Manager's Office	Ted Voorhees	NCLM Town Hall Day	-	-	75.00
			\$ 10,837.00	\$ 9,535.35	\$ 9,722.00

8263 Travel and Training

Department	Attendee's Name	Course/Conference and Purpose	FY16 Actuals to		
			FY16 Budget	date	FY17 Budget
City Manager's Office	Kristoff Bauer	ICMA Annual Conference Seattle, WA	\$ 2,777.00	\$ 2,776.15	\$ -
City Manager's Office	Kristoff Bauer	NCMAC County Leaders Meeting	78.00	78.04	-
City Manager's Office	Kristoff Bauer	Behavioral Insight and New Approaches to Policy	105.00	105.36	-
City Manager's Office	Kristoff Bauer	Utility Governance APPA Academy Webinar Series (SMT)	1,590.00	1,590.00	-
	Kristoff Bauer	NCCCMA	-	-	933.00
			<u>\$ 4,550.00</u>	<u>\$ 4,549.55</u>	<u>\$ 933.00</u>
City Manager's Office	Rochelle Small-Toney	Congressional Cities Conference (Attended this conference instead of ICMA Task Force)	\$ 2,944.00	\$ 2,943.28	\$ 2,000.00
		2015 Topic: Behavioral Insights and New Approaches to Policy			
City Manager's Office	Rochelle Small-Toney	Design	105.00	105.36	-
City Manager's Office	Rochelle Small-Toney	ICMA Annual Conference Seattle, WA	3,882.00	3,881.54	2,674.00
City Manager's Office	Rochelle Small-Toney	NFBPA	3,608.00	3,607.70	5,000.00
City Manager's Office	Rochelle Small-Toney	NLC Nashville	5,919.00	5,919.36	-
City Manager's Office	Rochelle Small-Toney	SBA District Office Meeting, Raleigh	146.00	146.23	-
			<u>\$ 16,604.00</u>	<u>\$ 16,603.47</u>	<u>\$ 9,674.00</u>
City Manager's Office	Jay Reinstein	Pella	\$ 4,464.00	\$ 4,463.12	\$ -
City Manager's Office	Jay Reinstein	NCCCMA Winter Seminar	422.00	421.40	335.00
City Manager's Office	Jay Reinstein	NCML Town Hall Day	25.00	25.00	-
			<u>\$ 4,911.00</u>	<u>\$ 4,909.52</u>	<u>\$ 335.00</u>
City Manager's Office	Andrew Holland	NCCCMA Winter Seminar	\$ 569.00	\$ 568.90	\$ 583.00
City Manager's Office	Andrew Holland	NCLM Legislative Meeting	10.00	10.00	-
City Manager's Office	Andrew Holland	NCLM Town Hall Day	25.00	25.00	-
			<u>\$ 604.00</u>	<u>\$ 603.90</u>	<u>\$ 583.00</u>
City Manager's Office	Sandra Eller	Three Liberty University Public Administration Courses	\$ 2,764.00	\$ 2,763.18	\$ -
City Manager's Office- SPA	Rebecca Rogers Carter	3 day North Carolina Local Budget Association	689.00	689.00	1,200.00
City Manager's Office- SPA	Rebecca Rogers Carter	1 day to program evaluation class	275.00	275.00	-
City Manager's Office- SPA	Rebecca Rogers Carter	4 day National League of Cities	3,317.00	3,317.00	3,300.00
City Manager's Office- SPA	Rebecca Rogers Carter	2 day North Carolina League of Municipalities	766.00	692.00	1,000.00
City Manager's Office- SPA	Rebecca Rogers Carter	2 day International Performance Institute	352.00	352.00	-
City Manager's Office- SPA	Rebecca Rogers Carter	1 day travel to NCMAC in Raleigh	103.00	103.00	-
City Manager's Office- SPA	Rebecca Rogers Carter	2 day to Board Software (stayed with relatives)	362.00	362.23	-
City Manager's Office- SPA	Rebecca Rogers Carter	ICMA	-	-	2,674.00
City Manager's Office- SPA	Rebecca Rogers Carter	NCLM Town Hall Day	-	-	75.00

8263 Travel and Training

Department	Attendee's Name	Course/Conference and Purpose	FY16 Actuals to		
			FY16 Budget	date	FY17 Budget
City Manager's Office- SPA	Rebecca Rogers Carter	Congressional Visits	-	-	1,200.00
			5,864.00	5,790.23	9,449.00
City Manager's Office- SPA	Chris McMillan	NCGISA	752.00	379.00	1,000.00
City Manager's Office- SPA	Chris McMillan	Baldrige	300.00	310.50	-
City Manager's Office- SPA	Chris McMillan	SIM Spring & Fall	-	-	400.00
City Manager's Office- SPA	Chris McMillan	Rutgers PPMRN Annual Conference	-	-	700.00
City Manager's Office- SPA	Chris McMillan	SOG performance measurement training	-	-	200.00
City Manager's Office- SPA	Chris McMillan	World Conference on Quality and Improvement	1,096.00	-	1,800.00
			2,148.00	689.50	4,100.00
CMO-Internal Audit	Elizabeth Somerindyke	Association of Local Government Auditors (ALGA) monthly webinars (CPE 12 hrs annually)	853.00	16.67	396.00
CMO-Internal Audit	Elizabeth Somerindyke	The Institute of Internal Audit (IIA) Auditor-in-Charge	479.00	478.06	-
CMO-Internal Audit	Elizabeth Somerindyke	Audit Committee Meeting in Durham, NC (mileage)	92.00	91.92	-
CMO-Internal Audit	Elizabeth Somerindyke	Global Software (training for updated version & report	519.00	518.94	-
CMO-Internal Audit	Elizabeth Somerindyke	AICPA Yellowbook Auditing Standards (CPE 10 hrs)	179.00	179.00	-
CMO-Internal Audit	Elizabeth Somerindyke	Compliance Online (How to prepare an Effective Audit Manual for an Internal Audit Department)	50.00	49.67	-
CMO-Internal Audit	Elizabeth Somerindyke	Cherry Bekaert (Local Government Conference) (CPE 8 hrs)	124.00	123.25	-
CMO-Internal Audit	Elizabeth Somerindyke	IIA e-Workshop Risk Based Annual Audit Planning for Maximum Impact	100.00	99.67	-
CMO-Internal Audit	Elizabeth Somerindyke	ACFE Why Audits Fail to Find Fraud (CPE 2hrs)	33.00	33.00	-
CMO-Internal Audit	Elizabeth Somerindyke	ACFE Hotlines for Heroes (CPE 2 hrs)	36.00	35.98	-
CMO-Internal Audit	Elizabeth Somerindyke	GFOA GAAP Update (CPE 4 hrs)	-	-	195.00
CMO-Internal Audit	Elizabeth Somerindyke	AICPA Governmental Accounting and Auditing Update (CPE 6	-	-	129.00
CMO-Internal Audit	Elizabeth Somerindyke	IIA Lean Six Sigma Tools for Internal Audit Planning (CPE 16	-	-	950.00
CMO-Internal Audit	Elizabeth Somerindyke	ACFE Fighting Fraud in Government (CPE 20 Hrs)	-	-	159.00
CMO-Internal Audit	Elizabeth Somerindyke	ACFE Fraud Related Internal Controls (CPE 16 hrs)	-	-	159.00
CMO-Internal Audit	Elizabeth Somerindyke	ACFE Other People's Money: The Basics of Asset Misappropriation (CPE 16 hrs)	-	-	159.00
CMO-Internal Audit	Elizabeth Somerindyke	GLEIM Certified Internal Auditing online course (part 2)	-	-	922.50
CMO-Internal Audit	Elizabeth Somerindyke	ACFE Beyond the Numbers: Professional Interviewing Techniques (CPE 10 hrs)	-	-	129.00
			2,465.00	1,626.15	3,198.50
CMO-Internal Audit	Rose Rasmussen	AICPA Yellowbook Auditing Standards (CPE 10 hrs)	179.00	179.00	-
CMO-Internal Audit	Rose Rasmussen	Cherry Bekaert (Local Government Conference) (CPE 8 hrs)	20.00	20.00	-

8263 Travel and Training

Department	Attendee's Name	Course/Conference and Purpose	FY16 Budget	FY16 Actuals to date	FY17 Budget
CMO-Internal Audit	Rose Rasmussen	Introduction to Local Government Finance (School of Government)	920.00	919.31	-
CMO-Internal Audit	Rose Rasmussen	IIA - Assessing Risk: Ensuring Internal Audit's Value & COSO Based Internal Auditing	479.00	478.06	-
CMO-Internal Audit	Rose Rasmussen	Compliance Online (How to prepare an Effective Audit Manual for an Internal Audit Department)	50.00	49.67	-
CMO-Internal Audit	Rose Rasmussen	Association of Local Government Auditors (ALGA) monthly webinars (CPE 12 hrs annually)	396.00	16.67	396.00
CMO-Internal Audit	Rose Rasmussen	Global Software (training for updated version & report IIA e-Workshop Risk Based Annual Audit Planning for Maximum Impact	519.00	518.94	-
CMO-Internal Audit	Rose Rasmussen	ACFE Why Audits Fail to Find Fraud (CPE 2hrs)	100.00	99.67	
CMO-Internal Audit	Rose Rasmussen	ACFE Hotlines for Heroes (CPE 2 hrs)	33.00	33.00	
CMO-Internal Audit	Rose Rasmussen	ACFE Hotlines for Heroes (CPE 2 hrs)	36.00	35.98	
CMO-Internal Audit	Rose Rasmussen	GFOA GAAP Update (CPE 4 hrs)	-	-	195.00
CMO-Internal Audit	Rose Rasmussen	AICPA Governmental Accounting and Auditing Update (CPE 6	-	-	129.00
CMO-Internal Audit	Rose Rasmussen	IIA Lean Six Sigma Tools for Internal Audit Planning (CPE 16	-	-	950.00
CMO-Internal Audit	Rose Rasmussen	ACFE Fighting Fraud in Government (CPE 20 Hrs)	-	-	159.00
CMO-Internal Audit	Rose Rasmussen	ACFE Fraud Related Internal Controls (CPE 16 hrs)	-	-	159.00
CMO-Internal Audit	Rose Rasmussen	ACFE Other People's Money: The Basics of Asset Misappropriation (CPE 16 hrs)	-	-	159.00
CMO-Internal Audit	Rose Rasmussen	ACFE Beyond the Numbers: Professional Interviewing Techniques (CPE 10 hrs)	-	-	129.00
CMO-Internal Audit	Rose Rasmussen	GLEIM Certified Internal Auditing online course (part 2)	-	-	922.50
			2,732.00	2,350.29	3,198.50
CMO-Internal Audit	Traci Carraway	AICPA Yellowbook Auditing Standards (CPE 10 hrs)	144.00	143.20	-
CMO-Internal Audit	Traci Carraway	Cherry Bekaert (Local Government Conference) (CPE 8 hrs)	124.00	123.25	-
CMO-Internal Audit	Traci Carraway	Introduction to Local Government Finance (School of Government)	706.00	706.43	-
CMO-Internal Audit	Traci Carraway	IIA Beginning Auditor Tools and Techniques	478.00	478.06	
CMO-Internal Audit	Traci Carraway	Compliance Online (How to prepare an Effective Audit Manual for an Internal Audit Department)	50.00	49.67	-
CMO-Internal Audit	Traci Carraway	Association of Local Government Auditors (ALGA) monthly webinars (CPE 12 hrs annually)	396.00	16.67	396.00
CMO-Internal Audit	Traci Carraway	Global Software (training for updated version & report	519.00	518.94	-
CMO-Internal Audit	Traci Carraway	GLEIM Certified Internal Auditing online course (part 1)	248.00	247.75	
CMO-Internal Audit	Traci Carraway	IIA e-Workshop Risk Based Annual Audit Planning for Maximum Impact	100.00	99.67	
CMO-Internal Audit	Traci Carraway	ACFE Why Audits Fail to Find Fraud (CPE 2hrs)	33.00	33.00	

8263 Travel and Training

Department	Attendee's Name	Course/Conference and Purpose	FY16 Actuals to		
			FY16 Budget	date	FY17 Budget
CMO-Internal Audit	Traci Carraway	ACFE Hotlines for Heroes (CPE 2 hrs)	36.00	35.98	
CMO-Internal Audit	Traci Carraway	GFOA GAAP Update (CPE 4 hrs)	-	-	195.00
CMO-Internal Audit	Traci Carraway	AICPA Governmental Accounting and Auditing Update (CPE 6	-	-	129.00
CMO-Internal Audit	Traci Carraway	IIA Lean Six Sigma Tools for Internal Audit Planning (CPE 16	-	-	950.00
CMO-Internal Audit	Traci Carraway	ACFE Fighting Fraud in Government (CPE 20 Hrs)	-	-	159.00
CMO-Internal Audit	Traci Carraway	ACFE Fraud Related Internal Controls (CPE 16 hrs)	-	-	159.00
CMO-Internal Audit	Traci Carraway	ACFE Other People's Money: The Basics of Asset			
CMO-Internal Audit	Traci Carraway	Misappropriation (CPE 16 hrs)	-	-	159.00
CMO-Internal Audit	Traci Carraway	ACFE Beyond the Numbers: Professional Interviewing			
CMO-Internal Audit	Traci Carraway	Techniques (CPE 10 hrs)	-	-	129.00
			<u>2,834.00</u>	<u>2,452.61</u>	<u>2,276.00</u>
CMO- Call Center	Tiffany Brisson	AGCCP	846.00	846.03	1,500.00
CMO- Call Center	Tiffany Brisson	Skill Path Womans Conference	149.00	149.00	-
CMO- Call Center	Tiffany Brisson	Customer Service Training (Originally budgeted at \$3,200.			
CMO- Call Center	Tiffany Brisson	\$2,189 moved to provide funds for a temp employee)	1,011.00	99.00	1,000.00
CMO- Call Center	Tiffany Brisson	SOG Supervisory Management Program	-	-	1,600.00
CMO- Call Center	Tiffany Brisson	ICMI Training	1,005.00		
CMO- Call Center	Tiffany Brisson	Cityworks Conference	-	-	1,500.00
			<u>3,011.00</u>	<u>1,094.03</u>	<u>5,600.00</u>
Community Development	Victor Sharpe	American Planning Association National Conference	\$ 1,000.00	\$ -	\$ 1,000.00
Community Development	Victor Sharpe	North Carolina American Planning Association	800.00	690.48	1,000.00
Community Development	Victor Sharpe	National Community Development Conference (Originally			
Community Development	Victor Sharpe	budgeted at \$1,000. Reduced by \$550 to cover other	450.00	-	1,200.00
Community Development	Victor Sharpe	expenditures)			
Community Development	Victor Sharpe	North Carolina Community Development Association			
Community Development	Victor Sharpe	Conference (Spring & Fall)	1,000.00	-	1,000.00
Community Development	Victor Sharpe	Neighborworks Training Institute Conference	-	-	1,500.00
Community Development	Victor Sharpe	North Carolina Affordable Housing Conference (Originally			
Community Development	Victor Sharpe	budget at \$250. \$500 added to cover actual and anticipated			
Community Development	Victor Sharpe	expenditures.)	750.00	361.02	500.00
			<u>\$ 4,000.00</u>	<u>\$ 1,051.50</u>	<u>\$ 6,200.00</u>
Corporate Communications	Kevin Arata	Original Budget Request - TBD by the incoming CC Director	\$ 3,000.00	\$ -	\$ -
Corporate Communications	Kevin Arata	NCLM - Schedule conflict prevented him from attending in	500.00	-	500.00
Corporate Communications	Kevin Arata	Leadership Fayetteville	850.00	850.00	-
Corporate Communications	Kevin Arata	Association of Defense Communities Forum	75.00	75.00	-

8263 Travel and Training

Department	Attendee's Name	Course/Conference and Purpose	FY16 Actuals to		
			FY16 Budget	date	FY17 Budget
Corporate Communications	Kevin Arata	Mileage to travel to Raleigh for My Carolina TV Interview School of Government. Class size in FY16 timeframe did not allow Director to attend, planning to apply/attend FY17.	73.00	72.31	-
Corporate Communications	Kevin Arata		-	-	5,000.00
			\$ 4,498.00	\$ 997.31	\$ 5,500.00
Engineering & Infrastructure	Robert Stone II	NCSITE -Annual Conference, November 2015	\$ 223.00	\$ 222.05	\$ -
Engineering & Infrastructure	Robert Stone II	NCAPWA - Annual State Conference, June 15th-17th 2016	1,000.00	-	1,000.00
Engineering & Infrastructure	Robert Stone II	NCAPWA - Annual National Conference, August 2016	2,300.00	-	2,300.00
			\$ 3,523.00	\$ 222.05	\$ 3,300.00
Engineering & Infrastructure	Wallace L. Jernigan Jr. - Interim Director	Local Gov't Federal Credit Union Leadership Fellow Program, 8/24-28/2015 and 9/21-25/2015	\$ 1,475.00	\$ 1,474.74	\$ -
Environmental Services	Gerald Dietzen	Carolina Recycling Assoc. Conference (Originally budgeted at \$1,500. Funds used to cover other travel and training expenditures.)	\$ 1,123.00	\$ 1,122.60	\$ 1,500.00
Environmental Services	Gerald Dietzen	NCAPWA Solid Waste Conference	1,153.00	\$ 1,152.27	900.00
Environmental Services	Gerald Dietzen	Solid Waste Consortium	133.00	132.02	-
			\$ 2,409.00	\$ 2,406.89	\$ 2,400.00
Finance	Cheryl Spivey	State Treasurer's Conference	-	-	225.00
Finance	Cheryl Spivey	NCGFOA- Spring Conference	715.00	250.00	700.00
Finance	Cheryl Spivey	NCGFOA- Summer Conference	700.00	300.00	700.00
Finance	Cheryl Spivey	NC Local Government Investment Conference	575.00	125.00	700.00
Finance	Cheryl Spivey	Cherry Bekeart Governmental Accounting Conference	20.00	20.00	20.00
Finance	Cheryl Spivey	Annual GAAP update	-	-	160.00
			2,010.00	695.00	2,505.00
Finance	Lisa Smith	Annual GAAP update	210.00	210.00	-
Finance	Lisa Smith	AICPA - Continuing Guidance	345.00	345.00	-
Finance	Lisa Smith	NC Association of Ethics	70.00	70.00	-
Finance	Lisa Smith	NC Association for Innovation	70.00	70.00	-
Finance	Lisa Smith	NC Association for Leadership	265.00	265.00	-
Finance	Lisa Smith	NC Association for Development Emotional Intelligence	265.00	265.00	-
			1,225.00	1,225.00	-

8263 Travel and Training

Department	Attendee's Name	Course/Conference and Purpose	FY16 Budget	FY16 Actuals to date	FY17 Budget
Fire & Emergency Management	Benjamin Major	FIRE RESCUE INTERNATIONAL CONFERENCE - Training sessions and National networking opportunity	\$ 1,594.00	\$ 1,593.40	\$ 3,019.00
Fire & Emergency Management	Benjamin Major	SOUTH ATLANTIC FIRE RESCUE EXPO - Training modules, in-State networking, various association meetings and vendor networking.	729.00	263.01	880.00
Fire & Emergency Management	Benjamin Major	NCAFC MID-WINTER CONFERENCE - Training modules, in-State networking, various association meetings and vendor networking.	797.00	545.86	1,097.00
			<u>\$ 3,120.00</u>	<u>\$ 2,402.27</u>	<u>\$ 4,996.00</u>
Human Relations	Anthony Wade	Professional Human Rights Agency/ Nat'l Assoc of Hum Rights Wrks Conf	\$ 900.00	\$ -	\$ 900.00
Human Relations	Anthony Wade	Professional Human Rights Agency/ Int'l Assoc of Off Hum Rights Agencies Conf	800.00	-	800.00
Human Relations	Anthony Wade	Human Resource Managers/Soc for HR Management Conf (Originally budgeted at \$1300, funds moved for purchase of office chairs and other expenditures.)	332.00	-	1,300.00
Human Relations	Anthony Wade	Nat'l Forum of Black Public Admin	600.00	-	1,000.00
			<u>\$ 2,632.00</u>	<u>\$ -</u>	<u>\$ 4,000.00</u>
Human Resource Development	Barbara Hill	School of Government (5 days) (North Carolina laws relating to municipal government)	1,300.00	1,280.00	-
Human Resource Development	Barbara Hill	SOG Employment Law Update (1 day) (Legal updates for NC and Federal laws)	850.00	830.87	-
Human Resource Development	Barbara Hill	To be determined as courses are announced	-	-	2,500.00
			<u>2,150.00</u>	<u>2,110.87</u>	<u>2,500.00</u>
Information Technology	Dwayne Campbell	General budget for the fiscal year, used as indicated below	\$ 4,064.00		\$ 3,500.00
Information Technology	Dwayne Campbell	CIO Class update		183.93	
Information Technology	Dwayne Campbell	NC Digital Govnt Conf		418.15	
Information Technology	Dwayne Campbell	Fall NCLGISA		700.00	
Information Technology	Dwayne Campbell	MIX (Metropolitan Info Exchange)		893.61	
Information Technology	Dwayne Campbell	Smart Citites Confr		78.84	
Information Technology	Dwayne Campbell	ESRI CIO Conf		872.56	
Information Technology	Dwayne Campbell	Spring NCGISA		916.65	
			<u>\$ 4,064.00</u>	<u>\$ 4,063.74</u>	<u>\$ 3,500.00</u>

8263 Travel and Training

Department	Attendee's Name	Course/Conference and Purpose	FY16 Actuals to		
			FY16 Budget	date	FY17 Budget
Council	Chalmers McDougald	NLC Congressional Conference	\$ 4,000.00	\$ 3,453.01	\$ 4,546.99
			\$ 4,000.00	\$ 3,453.01	\$ 4,546.99
Council	H. Mitch Colvin	General budget for the fiscal year, used as indicated below	\$ 4,000.00		\$ 5,233.00
Council	H. Mitch Colvin	Economic Development trip		215.92	
Council	H. Mitch Colvin	NLC Congressional Conference		2,484.22	
Council	H. Mitch Colvin	Optimize Parking webinar		66.00	
			\$ 4,000.00	\$ 2,766.14	\$ 5,233.00
Council	Katherine Jenson	General budget for the fiscal year, used as indicated below	\$ 6,684.00		\$ 5,202.00
Council	Katherine Jenson	NLC Congressional Conference		1,984.54	
Council	Katherine Jenson	NLC Nashville		812.65	
			\$ 6,684.00	\$ 2,797.19	\$ 5,202.00
Council	Kirk deViere	General budget for the fiscal year, used as indicated below	\$ 4,000.00		\$ 6,751.00
Council	Kirk deViere	Optimize Parking webinar		66.00	
Council	Kirk deViere	SOG Essentials of Municipal Government		603.00	
Council	Kirk deViere	SOG Ethics class Greenville		579.74	
			\$ 4,000.00	\$ 1,248.74	\$ 6,751.00
Council	Kady-Ann Davy	YEO Network Conference	\$ 1,825.00	\$ 262.21	\$ -
			\$ 1,825.00	\$ 262.21	\$ -
Council	Larry Wright	NLC Congressional Conference	\$ 4,000.00	\$ 4,571.98	\$ 3,428.00
			\$ 4,000.00	\$ 4,571.98	\$ 3,428.00
Council	Robert Hurst Jr.	Defense Community SE Regional Forum	\$ 8,000.00	\$ 75.00	\$ 7,925.00
			\$ 8,000.00	\$ 75.00	\$ 7,925.00
Council	Theodore Mohn	General budget for the fiscal year	\$ 8,000.00	\$ -	\$ 8,000.00
			\$ 8,000.00	\$ -	\$ 8,000.00
Council	James Arp Jr.	General budget for the fiscal year	\$ 8,000.00	\$ -	\$ 8,000.00
			\$ 8,000.00	\$ -	\$ 8,000.00
Council	William Crisp	General budget for the fiscal year	\$ 8,000.00	\$ -	\$ 8,000.00
			\$ 8,000.00	\$ -	\$ 8,000.00

8263 Travel and Training

Department	Attendee's Name	Course/Conference and Purpose	FY16 Actuals to		
			FY16 Budget	date	FY17 Budget
Mayor	Nat Robertson	General budget for the fiscal year, used as indicated below	\$ 4,995.00		\$ 5,000.00
Mayor	Nat Robertson	President's Task Force on Policing		1,106.42	
Mayor	Nat Robertson	Tillis/Burr Visit		30.58	
Mayor	Nat Robertson	Mayor's Conference		340.24	
Mayor	Nat Robertson	NLC Congressional Conference		2,058.96	
Mayor	Nat Robertson	Optimize Parking webinar		66.00	
			\$ 4,995.00	\$ 3,602.20	\$ 5,000.00
Mayor	Jennifer Ayre	Notary Class	\$ 50.00	\$ 50.00	\$ -
Mayor	Jennifer Ayre	SOG Clerk Academy 1/20/16 (FY17 all 3 days instead of 1)	277.00	276.89	1,000.00
Mayor	Jennifer Ayre	NLC Spring Regional Academy	178.00	178.35	-
Mayor	Jennifer Ayre	Additional multiday conference TBD	-	-	1,000.00
			\$ 505.00	\$ 505.24	\$ 2,000.00
Clerk	Pamela Megill	NCLM 2015 - Winston Salem	\$ 1,000.00	\$ 1,071.03	\$ 1,200.00
Clerk	Pamela Megill	NCAMC Summer Conference (didn't attend)	1,050.00	-	-
Clerk	Pamela Megill	NCAMC January Master Clerk Academy	593.00	592.95	-
Clerk	Pamela Megill	IIMC Regional (Jane attended 16)(next year out of state)	536.00	-	1,200.00
Clerk	Pamela Megill	NCAMC Spring Con.	900.00	-	1,000.00
Clerk	Pamela Megill	Granicus on site training shared with corp comm	850.00	850.00	-
Clerk	Pamela Megill	NCLM Committee travel expenses	119.00	118.14	-
			\$ 5,048.00	\$ 2,632.12	\$ 3,400.00
Clerk	Jane Starling	SOG Clerk Certification Academy	\$ 2,350.00	\$ 2,353.44	\$ -
Clerk	Jane Starling	IIMC Regional (went in Pams place) (Carolina Beach)	602.00	601.29	-
Clerk	Jane Starling	NCAMC Spring Con. (Lewisville)	900.00	438.05	1,000.00
Clerk	Jane Starling	Granicus on site training shared with corp comm	1,700.00	850.00	-
Clerk	Jane Starling	NCAMC Summer Conference (will receive Clerk Certificate, Asheville)	-	-	1,200.00
			5,552.00	4,242.78	2,200.00
Permitting & Inspections	Douglas Hewett	Cityworks	\$ 4,393.00	\$ 4,392.43	\$ -
Permitting & Inspections	Douglas Hewett	Law & Administration	413.00	413.13	-
Permitting & Inspections	Director	Continuing Ed	-	-	859.00
Permitting & Inspections	Director	Annual Bldg Inspectors Assn Conference /Seminar	-	-	500.00
Permitting & Inspections	Director	Mechanical Inspectors Assn	-	-	500.00
Permitting & Inspections	Director	Multi Certifications Classes & Exams	-	-	500.00
Permitting & Inspections	Director	Plumbing Seminars	-	-	250.00
Permitting & Inspections	Director	Electrical Seminars	-	-	250.00

8263 Travel and Training

Department	Attendee's Name	Course/Conference and Purpose	FY16 Actuals to		
			FY16 Budget	date	FY17 Budget
Permitting & Inspections	Director	Mechanical Seminars	-	-	250.00
Permitting & Inspections	Director	Certification, Seminars, National Conference	-	-	1,500.00
			<u>\$ 4,806.00</u>	<u>\$ 4,805.56</u>	<u>\$ 4,609.00</u>
Parks, Recreation and Maintenance	Michael Gibson	North Carolina Recreation & Park Association Annual Conference - Per Diem	\$ 94.00	\$ 93.50	\$ 94.00
Parks, Recreation and Maintenance	Michael Gibson	North Carolina Recreation & Park Association Annual Conference - Lodging	400.00	357.00	400.00
Parks, Recreation and Maintenance	Michael Gibson	North Carolina Recreation & Park Association Annual Conference - Registration	300.00	300.00	325.00
Parks, Recreation and Maintenance	Michael Gibson	North Carolina Parks & Recreation Directors Conference - Per Diem	96.00	95.50	96.00
Parks, Recreation and Maintenance	Michael Gibson	North Carolina Parks & Recreation Directors Conference - Lodging	229.00	228.96	246.00
Parks, Recreation and Maintenance	Michael Gibson	North Carolina Parks & Recreation Directors Conference - Registration	130.00	95.00	130.00
			<u>\$ 1,249.00</u>	<u>\$ 1,169.96</u>	<u>\$ 1,291.00</u>
Planning and Code Enforcement	Scott Shuford	APA National Conference	\$ 2,975.00	\$ -	\$ 2,975.00
Planning and Code Enforcement	Scott Shuford	NCAPA Annual Conference	1,145.00	705.00	1,145.00
Planning and Code Enforcement	Scott Shuford	NC ULI Carolinas' Meeting	1,445.00	539.00	-
Planning and Code Enforcement	Scott Shuford	Regional Conference/Training /Misc	1,445.00	587.00	1,445.00
			<u>\$ 7,010.00</u>	<u>\$ 1,831.00</u>	<u>\$ 5,565.00</u>
Police	Harold E. Medlock	NC Police Executives Association (NCPEA) Conference	\$ 454.00	\$ 453.68	\$ 850.00
Police	Harold E. Medlock	White House Community Policing Forum	593.00	592.91	-
Police	Harold E. Medlock	White House Arm Chair Discussion-Police Data Initiative	1,185.00	1,184.11	-
Police	Harold E. Medlock	International Association of Chiefs of Police Conference	229.00	228.20	2,500.00
Police	Harold E. Medlock	NC FBINAA Spring Retrainer	225.00	225.00	-
Police	Harold E. Medlock	Police Data Initiative Forum	512.00	511.62	-
			<u>\$ 3,198.00</u>	<u>\$ 3,195.52</u>	<u>\$ 3,350.00</u>
Transit	Randy Hume	NCDOT PTD Fall Conference	Grant Funded for FY16 and FY17	\$ 100.00	\$ 500.00

8263 Travel and Training

Department	Attendee's Name	Course/Conference and Purpose	FY16 Budget	FY16 Actuals to date	FY17 Budget
Transit	Randy Hume	NCPTA Board Meeting	Grant Funded for FY16 and FY17	165.97	175.00
Transit	Randy Hume	NCPTA Annual Conference	Grant Funded for FY16 and FY17	-	1,300.00
Transit	Randy Hume	FTA Training	Grant Funded for FY16 and FY17	-	1,000.00
Transit	Randy Hume	Bus Coalition Strategic Planning Meeting	Grant Funded for FY16 and FY17	-	\$TBD
				\$ 265.97	

8270 Memberships, Dues and Subscriptions

Department	Member's/Subscriber's Name	Name of Agency for Membership/Dues/Subscription and purpose	FY16 Actuals to		
			FY16 Budget	date	FY17 Budget
Airport	Bradley Whited	MAC and NCAA Dues	\$ 290.00	\$ 290.00	\$ 290.00
Airport	Bradley Whited	Cape Fear Aero Club	25.00	25.00	25.00
Airport	Bradley Whited	American Association of Airport Execs. (AAAE)	275.00	275.00	275.00
Airport	Bradley Whited	Southeast Chapter of the AAAE	35.00	35.00	35.00
Airport	Bradley Whited/Airport Membership	Airport Affairs Membership	3,000.00	3,000.00	3,000.00
			\$ 3,625.00	\$ 3,625.00	\$ 3,625.00
Budget & Evaluation	Tracey Broyles	NC Local Government Budget Association	\$ 50.00	\$ 50.00	\$ 50.00
City Attorney	Karen M. McDonald	North Carolina State Bar Dues (Statutory)	\$ 325.00	\$ 325.00	\$ 325.00
City Attorney	Karen M. McDonald	Cumberland County Bar Association Dues	125.00	125.00	125.00
City Attorney	Karen M. McDonald	Twelfth Judicial District Bar Dues (Statutory)	50.00	50.00	50.00
City Attorney	Karen M. McDonald	North Carolina Association of Municipal Attorneys	40.00	40.00	40.00
City Attorney	Karen M. McDonald	International Municipal Lawyers Association	1,355.00	1,355.00	1,355.00
			\$ 1,895.00	\$ 1,895.00	\$ 1,895.00
City Manager's Office	Andrew Holland	ICMA Membership	-	-	200.00
City Manager's Office	Andrew Holland	NCCCMA	175.00	175.00	175.00
City Manager's Office	Andrew Holland	NFBPA	200.00	-	-
City Manager's Office	Doug Hewett	NCCCMA	175.00	175.00	-
City Manager's Office	Interns	ICMA Membership	25.00	25.00	100.00
City Manager's Office	Interns X 4	NCCCMA	50.00	50.00	200.00
City Manager's Office	Jay Reinstein	ICMA Membership	1,400.00	1,400.00	1,075.00
City Manager's Office	Jay Reinstein	NCCCMA	335.00	335.00	335.00
City Manager's Office	Kristoff Bauer	ICMA Membership	1,400.00	1,400.00	1,400.00
City Manager's Office	Kristoff Bauer	NCMAC	250.00	250.00	250.00
City Manager's Office	Kristoff Bauer	NCCCMA	430.00	430.00	430.00
City Manager's Office	Rochelle Small Toney	ICMA Membership	1,400.00	1,400.00	1,400.00
City Manager's Office	Rochelle Small Toney	NCMAC	250.00	250.00	250.00
City Manager's Office	Rochelle Small Toney	NCCCMA	324.00	420.50	421.00
City Manager's Office	Rochelle Small Toney	Kiwanis	400.00	301.00	400.00
City Manager's Office	Rochelle Small Toney	NFBPA	2,204.00	-	3,000.00
City Manager's Office	Sandra Eller	Administrative Professionals Today	89.00	89.00	89.00
City Manager's Office	Ted Voorhees	ICMA Membership	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00
City Manager's Office	Ted Voorhees	Fatetteville Publishing Company (Fay Observer)	163.00	163.20	163.00
City Manager's Office	Ted Voorhees	NCMAC	250.00	250.00	250.00
City Manager's Office	Ted Voorhees	NCCCMA	520.00	520.00	520.00

8270 Memberships, Dues and Subscriptions

Department	Member's/Subscriber's Name	Name of Agency for Membership/Dues/Subscription and purpose	FY16 Actuals to		
			FY16 Budget	date	FY17 Budget
City Manager's Office	Ted Voorhees	Kiwanis	400.00	300.00	400.00
City Manager's Office	Ted Voorhees	Association for Defense Communities	540.00	540.00	540.00
City Manager's Office	Ted Voorhees	Methodist University (Institute for Community Leadership)	600.00	528.00	600.00
			\$ 12,980.00	\$ 10,401.70	\$ 13,598.00
City Manager's Office- SPA	Rebecca Rogers Carter	NC Local Government	\$ 45.00	\$ -	\$ 50.00
City Manager's Office- SPA	Rebecca Rogers Carter	ICMA (Originally budgeted at \$310. \$32 used to cover projected personnel expenditures in CMO)	150.00	-	310.00
City Manager's Office- SPA	Rebecca Rogers Carter	ICMA Insight (Annual Subscription) (Originally budgeted at \$1,600. Funds used to cover projected personnel expenditures for CMO)	-	-	1,600.00
City Manager's Office- SPA	Chris McMillan	Society for Information Management	195.00	195.00	150.00
City Manager's Office- SPA	Chris McMillan	American Society for Quality	237.00	237.00	150.00
City Manager's Office- SPA	Chris McMillan	NC Local Government	50.00	50.00	50.00
			\$ 677.00	\$ 482.00	\$ 2,310.00
CMO-Internal Audit	Elizabeth Somerindyke	Government Finance Officers Association (Membership to enhance professional management)	\$ 280.00	\$ 150.00	\$ 150.00
CMO-Internal Audit	Elizabeth Somerindyke	Association of Certified Fraud Examiners (Membership that provides training and tools for internal audit)	175.00	175.00	175.00
CMO-Internal Audit	Elizabeth Somerindyke	Institute of Internal Auditing (Membership that provides guidance and training for internal auditing)	130.00	130.00	140.00
CMO-Internal Audit	Elizabeth Somerindyke	NCGFOA (Membership for networking and training)	50.00	50.00	50.00
CMO-Internal Audit	Elizabeth Somerindyke	NCACPA (Membership for guidance and training from local ALGA (Membership that provides support and networking with peer Internal Auditors) (Office membership)	260.00	260.00	260.00
CMO-Internal Audit	Elizabeth Somerindyke	AuditNet (Membership that provides support for networking with peer Internal Auditors for report writing) (Office	149.00	149.00	149.00
CMO-Internal Audit	Rose Rasmussen	Association of Certified Fraud Examiners (Membership that provides training and tools for internal audit)	175.00	175.00	175.00
CMO-Internal Audit	Rose Rasmussen	Institute of Internal Auditing (Membership that provides guidance and training for internal auditing)	130.00	130.00	140.00
CMO-Internal Audit	Traci Carraway	Association of Certified Fraud Examiners (Membership that provides training and tools for internal audit)	175.00	175.00	175.00
CMO-Internal Audit	Traci Carraway	Institute of Internal Auditing (Membership that provides guidance and training for internal auditing)	130.00	130.00	140.00
			\$ 1,759.00	\$ 1,629.00	\$ 1,649.00
CMO- Call Center	Tiffany Brisson	AGCCP	\$ 100.00	\$ 100.00	\$ 100.00

8270 Memberships, Dues and Subscriptions

Department	Member's/Subscriber's Name	Name of Agency for Membership/Dues/Subscription and purpose	FY16 Actuals to		
			FY16 Budget	date	FY17 Budget
CMO- Call Center	Tiffany Brisson	International Customer Service Association	195.00	-	195.00
CMO- Call Center	Tiffany Brisson	Society of Consumer Affairs Professionals	175.00	-	175.00
CMO- Call Center	Tiffany Brisson	Toastmasters	-	-	45.00
CMO- Call Center	Tiffany Brisson	NACC	30.00	-	-
			\$ 500.00	\$ 100.00	\$ 515.00
Community Development	Victor Sharpe	American Planning Association	\$ 525.00	\$ 550.00	\$ 525.00
Community Development	Victor Sharpe	National Trust for Historic Preservation	30.00	30.00	50.00
Community Development	Victor Sharpe	NC Coalition to End Homelessness	25.00	-	25.00
Community Development	Victor Sharpe	NC Housing Coalition	35.00	-	35.00
Community Development	Victor Sharpe	NC Downtown Development Association	300.00	300.00	300.00
			\$ 915.00	\$ 880.00	\$ 935.00
Corporate Communications	Kevin Arata	3CMA	\$ 228.00	\$ -	\$ -
Corporate Communications	Kevin Arata	ICMA Due	200.00	200.00	200.00
Corporate Communications	Kevin Arata	PSRA Subscription - Payment is Pending	365.00	365.00	365.00
Corporate Communications	Kevin Arata	Leadership Fayetteville	100.00	100.00	-
Corporate Communications	Kevin Arata	NC3C	46.00	45.83	50.00
			\$ 939.00	\$ 710.83	\$ 615.00
Engineering & Infrastructure	Robert Stone II	NC Board of Examiners Engineers and Surveyors - PE License renewal	\$ 75.00	\$ -	\$ 75.00
Engineering & Infrastructure	Robert Stone II	APWA Membership	160.00	100.00	163.00
			\$ 235.00	\$ 100.00	\$ 238.00
Engineering & Infrastructure	Wallace L. Jernigan Jr. - Interim Director	APWA Membership	\$ 160.00	\$ 160.00	\$ -
Environmental Services	Gerald Dietzen	NC Solid Waste Association of North America (NC SWANA)	\$ 257.00	\$ 257.00	\$ 257.00
Environmental Services	Gerald Dietzen	American Public Works Association (APWA)	160.00	160.00	170.00
			\$ 417.00	\$ 417.00	\$ 427.00
Finance	Cheryl Spivey	CPA License Renewal	\$ 60.00	\$ 60.00	\$ 60.00
Finance	Cheryl Spivey	NCGFOA - Reduces Conference Fees	50.00	50.00	50.00
Finance	Cheryl Spivey	GFOA- Required for CAFR	-	-	230.00
Finance	Cheryl Spivey	NCACPA	225.00	220.00	235.00
Finance	Cheryl Spivey	NC Local Govt Invest Assoc-Reduces Conference Fees	25.00	25.00	-

8270 Memberships, Dues and Subscriptions

Department	Member's/Subscriber's Name	Name of Agency for Membership/Dues/Subscription and purpose	FY16 Actuals to		
			FY16 Budget	date	FY17 Budget
			\$ 360.00	\$ 355.00	\$ 575.00
Finance	Lisa Smith	GFOA- Required for CAFR	\$ 250.00	\$ 210.00	\$ -
Fire & Emergency Management	Benjamin Major	INTERNATIONAL ASSOCIATION OF FIRE CHIEFS	\$ 219.00	\$ 219.00	\$ 219.00
Fire & Emergency Management	Benjamin Major	NC ASSOCIATION OF FIRE CHIEFS	30.00	30.00	30.00
Fire & Emergency Management	Benjamin Major	NC STATE FIREMEN'S ASSOCIATION	20.00	20.00	20.00
Fire & Emergency Management	Benjamin Major	NATIONAL FIRE PROTECTION ASSOCIATION MEMBERSHIP	175.00	175.00	165.00
Fire & Emergency Management	Benjamin Major	NC ASSOCIATION OF RESCUE AND EMS	12.00	12.00	12.00
			<u>\$ 456.00</u>	<u>\$ 456.00</u>	<u>\$ 446.00</u>
Human Relations	Anthony Wade	Professional Human Rights Agency/Int'l Assoc of Off Hum Rights Agencies Membership	\$ 300.00	\$ -	\$ 300.00
Human Relations	Anthony Wade	Cumberlanc County Apatment Association	50.00	-	50.00
Human Relations	Anthony Wade	Professional Human Rights Agency/UNC School of Government Alumni Association	170.00	-	170.00
Human Relations	Anthony Wade	Human Rights Workers Local Chapter/Nat'l Assoc of Human Rights Workers	75.00	-	75.00
Human Relations	Anthony Wade	SHRM (Society for Human Resource Management)	125.00	-	175.00
Human Relations	Anthony Wade	NFBPA-Nat'l Forum of Black Public Admin	-	-	700.00
			<u>\$ 720.00</u>	<u>\$ -</u>	<u>\$ 1,470.00</u>
Human Resource Development	Barbara Hill	SHRM HR Management	\$ 190.00	\$ 190.00	\$ 190.00
Human Resource Development	Barbara Hill	IPMA Public Administration	132.00	131.50	132.00
			<u>\$ 322.00</u>	<u>\$ 321.50</u>	<u>\$ 322.00</u>
Information Technology	Dwayne Campbell	MIX (Metropolitan Info Exchange)	\$ 520.00	\$ -	\$ 520.00
Council	City	SOG City Membership	\$ 23,898.00	\$ 24,730.00	\$ 24,730.00
Council	City	NC League of Municipalities	58,784.00	60,650.00	60,650.00
Council	City	NC Metro Mayors Coalition	1,863.00	-	-
Council	City	National League of Muni.	12,468.00	12,468.00	12,468.00

8270 Memberships, Dues and Subscriptions

Department	Member's/Subscriber's Name	Name of Agency for Membership/Dues/Subscription and purpose	FY16 Actuals to		
			FY16 Budget	date	FY17 Budget
Council	City	Fay Cum Chamber of Commerce	560.00	500.00	500.00
Council	City	IIMC for Jennifer	-	150.00	-
Council	Kady-Ann Davy	Shaw University-CM Davy	30.00	-	-
Council	Chalmers McDougald	NC Black Elected Officials	50.00	50.00	50.00
		add 5% as these tend to increase yearly	5,395.00	-	4,920.00
			\$ 103,048.00	\$ 98,548.00	\$ 103,318.00
Mayor	Nat Robertson	Assoc. of US Army	\$ 150.00	\$ 150.00	\$ 150.00
Mayor	Nat Robertson	Our State - Magazine	28.00	27.95	-
Mayor	Nat Robertson	Cumberland County Mayors Association	75.00	75.00	75.00
Mayor	Nat Robertson	Sandhills Military Council	350.00	350.00	350.00
Mayor	Jennifer Ayre	NC Clerks Assoc. Jennifer	67.00	67.00	67.00
Mayor	Jennifer Ayre	Notary Public (will not repeat for 5 years)	50.00	50.00	-
Mayor	All	add 5% as these tend to increase yearly (for organizations)	-	-	32.00
			\$ 720.00	\$ 719.95	\$ 674.00
Clerk	Pamela Megill	IIMC Clerk annual dues	\$ 255.00	\$ 255.00	\$ 255.00
Clerk	Pamela Megill	NC Clerks Assoc. Pam	69.00	67.00	67.00
Clerk	Jane Starling	IIMC Deputy annual dues	95.00	95.00	95.00
Clerk	Jane Starling	NC Clerks Assoc. Jane	56.00	67.00	67.00
Clerk	Jane Starling	IIMC Deputy Clerk Cert. final payment	140.00	90.00	-
Clerk	Jane Starling	MMC Cert fee IIMC	100.00	100.00	-
Clerk	Jennifer Arye	Nortary Swearing - J Ayre	10.00	10.00	-
Clerk	All	add 5% as these tend to increase yearly	-	-	24.00
			\$ 725.00	\$ 684.00	\$ 508.00
Permitting & Inspections	Douglas Hewett	Home Builders Association Membership	\$ 560.00	\$ 560.00	\$ -
Permitting & Inspections	Douglas Hewett	Greater Fayetteville Chamber	45.00	45.00	-
			\$ 605.00	\$ 605.00	\$ -
Parks, Recreation and Maintenance	Michael Gibson	USA Track & Field Annual Membership	\$ 30.00	\$ 30.00	\$ 30.00
Planning and Code Enforcement	Scott Shuford	ULI	\$ 320.00	\$ 320.00	\$ 215.00
Planning and Code Enforcement	Scott Shuford	APA	705.00	655.00	655.00
			\$ 1,025.00	\$ 975.00	\$ 870.00

8270 Memberships, Dues and Subscriptions

Department	Member's/Subscriber's Name	Name of Agency for Membership/Dues/Subscription and purpose	FY16 Budget	FY16 Actuals to date	FY17 Budget
Police	Harold E. Medlock	International Association of Chiefs of Police.	\$ 150.00	\$ 150.00	\$ 150.00
Police	Harold E. Medlock	FBINAA	110.00	110.00	110.00
Police	Harold E. Medlock	NC Association of Chiefs of Police	150.00	150.00	150.00
Police	Harold E. Medlock	NAACP	30.00	30.00	30.00
Police	Harold E. Medlock	North Carolina Police Executives Association	150.00	150.00	150.00
Police	Harold E. Medlock	Police Executive Research Forum (PERF)	475.00	475.00	475.00
			\$ 1,065.00	\$ 1,065.00	\$ 1,065.00

ATTACHMENT C

8263 Travel and Training - Economic and Business Development Department

Attendee's Name	Course/Conference and Purpose	FY16 Budget	FY16 Actuals to	FY17 Budget
			date	
		14,500.00		
Three Candidates	Economic & Business Development Director Candidate Travel		2,790.09	
Byron Marshall (Consultant)	Stadium Visit - Charlotte		598.70	
CM Colvin			242.75	
Rochelle Small-Toney			417.03	
			<u>1,258.48</u>	
Byron Marshall (Consultant)	Stadium Visit - Texas		401.20	
CM Colvin			877.49	
CM Larry Wright			1,234.19	
Ted Voorhees			1,234.19	
Michael Gibson			1,017.29	
Rochelle Small-Toney			1,766.69	
			<u>6,531.05</u>	
Byron Marshall (Consultant)	Stadium Visit - Nashville		654.94	
CM Larry Wright			454.90	
Ted Voorhees			459.90	
Susan Monroe			1,008.10	
Michael Gibson			579.90	
Rochelle Small-Toney			550.39	
			<u>3,708.13</u>	
Susan Monroe	UNC School of Government - Basic Economic Development		1,362.56	
Susan Monroe	UNC School of Government		200	
Susan Monroe	Int'l Econ. Devel. Council - Business Retention & Expansion (Michigan)		2321.23	
Susan Monroe	ABC of Carolinas - Fayetteville		25	
Susan Monroe	Association of Defense Communities - Fayetteville		75	
James Palenick	IEDC (International Economic Development Council) Conference			2,000.00
James Palenick	International Economic Development Council Training (DOC, DOA and DOT)			1,000.00
James Palenick	ICMA			1,500.00
LSDBE Manager (Vacant)	IEDC (International Economic Development Council) Conference			2,000.00
LSDBE Manager (Vacant)	International Economic Development Council Training (DOC, DOA and DOT)			1,000.00
Susan Monroe	IEDC (International Economic Development Council) Conference			2,000.00
Susan Monroe	International Economic Development Council Training (DOC, DOA and DOT)			1,000.00
Susan Monroe	ICMA			1,500.00
Susan Monroe	NC Economic Dev. Association (SOG Workshop)			2,000.00
	MLB Travel			5,000.00
Total for EBD Department		14,500.00	18,271.54	19,000.00