



**FAYETTEVILLE REGIONAL AIRPORT  
COMMISSION MEETING  
HAMILTON CONFERENCE ROOM  
Tuesday, August 29, 2023  
2:00 P.M.**

**ATTENDANCE**

Mr. Jay Wyatt, Mr. Naynesh Mehta, Mr. Stephen Milburn, Ms. Karen Ewart, Mrs. Liza Hondros, Mr. Robert Van Geons

**ABSENT**

Dr. Robert Hambly, Mr. Qu'derrick Covington

**OTHERS**

Dr. Toney Coleman, Airport Director,  
Mr. Deontae Watson, Deputy Airport Director  
Mr. Deno Hondros, City Council Member  
Ms. Shakeyla Ingram, City Council Member  
Ms. Patricia Campbell, Sr. Administrative Assistant  
Ms. Tatiana Laflore, Airport Marketing Specialist  
Mr. Paul Allen, Assistant City Attorney  
Ms. Brandy Bishop, Real Estate Officer  
Ms. Monique Hamilton, Signature Flight Support Services  
Mrs. Tosha Szabo, Area General Manager, Signature Flight Support Services  
Mr. Dennis Brown, American Airlines Supervisor

Chairperson Wyatt called the meeting to order at 2:00 P.M.

**ITEM 1: Consider Approval of the Revised Agenda**

Mr. Wyatt asked for a motion to approve the revised agenda.

Mr. Mehta made a motion to approve the revised agenda.

Mrs. Hondros seconded the motion.

**ACTION:** The motion was carried unanimously.

**ITEM 2: Consider approval of the minutes of the meeting held July 25, 2023**

Mr. Wyatt asked for a motion to approve the minutes.

Mr. Mehta made a motion to approve the minutes.

Ms. Ewart seconded the motion.

**ACTION:** The motion carried unanimously.

**ITEM 3: Consider Approval Recommendation for FAA FY 2023 AIP Grant #3-37-0021-055-2023 (Acquire Passenger Boarding Bridge)**

Dr. Coleman stated this grant is for \$1,500,000 for a new jet bridge. It will replace American's old jet bridge. As of now, the bridge is inoperable and American does not want to put money into repairs.

Mr. Wyatt asked for a motion to approve the recommendation.

Ms. Ewart made a motion to recommend approval to City Council.

Mr. Mehta seconded the motion.

**ACTION:** The motion carried unanimously.

**ITEM 4: Consider Approval Recommendation for Budget Amendment for Long-Term Parking Light Upgrades and Airport Marketing Efforts**

This amendment is to move \$150,000 for long-term parking lighting and \$200,000 for more marketing initiatives from the Airport fund balance. The Commission asked to wait on voting until after Ms. Leflore gave her Marketing report.

After the Marketing report, Mr. Wyatt asked for a motion to approve the recommendation.

Mr. Milburn made a motion to recommend approval to City Council.

Ms. Ewart seconded the motion.

**ACTION:** The motion carried unanimously.

**ITEM 5: Management Report**

Dr. Coleman introduced Ms. Tosha Szabo, Manager of Signature Flight Support. She updated the Commission on letters that will be going out to hangar tenants. One issue that needs to be addressed is storage of stuff other than aircraft.

Mr. Dennis Brown with American Airlines said they are short staffed and they work to the best of their ability to get bags off and on aircraft.

Dr. Coleman gave the Management Report and Ms. Tatiana Leflore gave the Marketing Report (please see attachment)

Mrs. Hondros left at 2:45 P. M.

Ms. Shakeyla Ingram arrived at 2:50 P.M.

**ITEM 6: Commission Member Concerns**

Ms. Ewart thanked Dr. Coleman for the recent tour. She asked if the new hangars have been leased. Ms. Tosha Szabo said 2 are leased, 6 left for lease, but no occupants yet. Dr. Coleman reminded the Commission that a new 14-unit t-hangar will be going up.

Mr. Mehta asked for an update about the Global Entry site for FAY. Mr. Watson answered it will be in October, no specific dates as of yet.

**ITEM 7: The next regularly scheduled meeting of the Airport Commission is Tuesday, September 26, 2023 at 2:00 P.M. in the Hamilton Conference Room.**

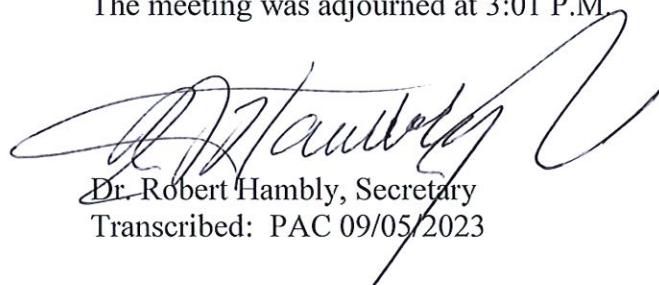
Mr. Wyatt asked for a motion to approve the next regularly scheduled Airport Commission meeting and to adjourn the meeting.

Mr. Mehta made the motion to approve the next regularly scheduled Commission meeting and adjourn.

Ms. Ewart seconded the motion.

**ACTION:** The motion carried unanimously.

The meeting was adjourned at 3:01 P.M.



Dr. Robert Hambly, Secretary  
Transcribed: PAC 09/05/2023