



**FAYETTEVILLE REGIONAL AIRPORT  
AIRPORT COMMISSION MEETING  
FIRST FLOOR CONFERENCE ROOM & ZOOM  
Tuesday, September 28, 2021  
2:00 P.M.**

**ATTENDANCE**

Mr. Mark Lynch, Mrs. Sandy Ammons (ZOOM), Mrs. Judy Dawkins (ZOOM), Mr. Daniel Travieso (ZOOM), Mrs. Kim Medley, Mr. Naynesh Mehta (ZOOM), Dr. Wilson Lacy, (ZOOM), Mr. Randy Fiveash (ZOOM), Mr. Robert Van Geons (ZOOM)

**ABSENT**

Mr. Vic Carnevale

**OTHERS**

Dr. Toney Coleman, Airport Director  
Mr. Deontae Watson, Deputy Airport Director  
Ms. Patricia Campbell, Sr. Administrative Assistant  
Ms. Allison Rogers, Marketing Specialist  
Dr. Telly Whitfield, Assistant City Manager  
Mr. Andrew Connell, RS&H Resident Inspector (ZOOM)  
Mr. Michael Vinay, Signature Flight Support  
Ms. Monique Hamilton, Signature Flight Service

Chairperson Lynch called the meeting to order at 2:00 P.M.

**ITEM 1: Consider Approval of the Agenda**

Chairperson Lynch asked for a motion to approve the agenda.

Mrs. Dawkins made a motion to approve the agenda.

Mrs. Medley seconded the motion.

**ACTION:** The motion was carried unanimously.

**ITEM 2: Consider Approval of the Minutes of the Meeting held August 31, 2021**

Chairperson Lynch asked for a motion to approve the minutes.

Mrs. Dawkins made a motion to approve the minutes.

Mrs. Medley seconded the motion.

**ACTION:** The motion was carried unanimously.

### **ITEM 3: Management Report**

**Enplanements.** Total enplanements for all carriers as of August 2021 were 17,517. This indicates a 78% increase compared to August of last year and a 63.3% increase year to date. Total deplanements were 17,319. This is a total of 34,836 passengers in and out of FAY last month.

Average load factor (LF) target is 80%. American LF from 82.8% in July 2021 to 78.5% in August 2021. American's passenger count is up 94.5% compared to August 2020.

Delta LF from 63.8% in August 2021 to 70.5% in July 2021. Delta passenger count is up 52.6% compared to August 2020.

August Business Travel is at 24.24%, Personal Travel is at 52.34% and Military Travel is at 21.66% which leaves "other" at 1.76%.

Rental Car Revenue in August 2021 was up 69.4% as compared to August 2020. This is a 70.25% increase year to date.

Parking Lot revenues up 142.4% in August compared to August 2020 with a 177% increase year to date.

American operating seven flights per day, 7 in and 7 out and Delta is operating 4 flights per day, 2 in and 2 out.

Ms. Allison Rogers reported for the month of August, Facebook ads reached 183,901 impressions with 1,427 clicks. The Website received 27,528 page views, 8,644 of those being new users.

Customer Satisfaction rating average is 91.4%.

Auto parking facilities 89% (construction impact)

Bathrooms 95%

Waiting areas 94%

Airport signage 89% (construction impact)

Wi-Fi 93%

Baggage carts 90%

Receipt of checked bags 90%

New revenue control system coming to Reef Parking.

New 8 unit T-hangar still on track.

Sierra Nevada Corporation's parking lot resurfaced.

NCDOT work plan continues:

September 27, 2021 route and clean cracks on Runway 4/22 for 10 days

October 11, 2021 apply rejuvenator on Runway 4/22 for 10 days

October 25, 2021 pour crack seal for 6 days

November 2, 2021 marking of Runway 4/22 for 6 days

Employee Spotlight

Mr. Lee Zeigler, our Equipment Operator II received his 10 year award for dedicated service to the City of Fayetteville.

Mr. Anthony Seward, our other Equipment Operator II, completed the Supervisory Operational Skills (SOS) Certification through the City of Fayetteville's training program.

Ms. Maronica Hill, one of our Custodians was nominated by her peers as Employee of the Quarter (EOQ) for the 3<sup>rd</sup> Quarter of 2021. She gets a certificate, 3 month parking in EOQ parking spot and lunch with the Director.

Mr. Jay Wyatt, former Commission Member, was presented his appreciation plaque for his service from April 2019 to March 2021 by Dr. Coleman and Ms. Campbell at a luncheon at Southern Coles.

Mr. Andrew Connell provided a PowerPoint presentation to update on the Terminal Renovations.

#### **ITEM 4: Commission Members Concerns**

Mr. Travieso asked about the Flight Club provisions of insurance. Dr. Coleman said the limits were still being investigated. Also Mr. Abarbanell withdrew the request of club members getting paid for flight time or maintenance.

Dr. Lacy asked if liquidated damages could be considered if the construction schedule keeps getting pushed back. Dr. Coleman said some of the delay is availability of construction supplies, but liquidated damages are being discussed.

Mr. Van Geons asked if the new TSA checkpoint would have an expedited security lane. Dr. Coleman said Andrew Smalls from TSA stated there needed to be more ridership to justify the cost.

Mr. Van Geons said PWC is looking at a corridor for utilities to be ran down Doc Bennett Road. He also stated FCEDC is looking into trying to find funding for Airport Road to be repaved.

**ITEM 5: The next regularly scheduled meeting of the Airport Commission will be Tuesday, October 26, 2021 at 2:00 P.M. This will be in the First Floor Conference Room and by ZOOM.**



Chairperson Lynch asked for a motion to approve the next regularly scheduled Airport Commission meeting and to adjourn the meeting.

Mrs. Medley made the motion to approve the next regularly scheduled Commission meeting and adjourn the meeting.

Mr. Travieso seconded the motion.

**ACTION:** The motion was carried unanimously.

The meeting was adjourned at 2:34 P.M.

A handwritten signature in black ink that reads "Sandy Ammons". The signature is written in a cursive, flowing style with a small flourish at the end.

Sandy Ammons

Transcribed: PAC 10/08/2021