

**FAYETTEVILLE CITY COUNCIL  
SPECIAL MEETING MINUTES  
LAFAYETTE ROOM  
JANUARY 23, 2013  
4:50 P.M.**

Present: Mayor Anthony G. Chavonne (departed at 6:45 p.m.)  
Council Members Keith Bates, Sr. (District 1) (departed at 6:55 p.m.); Kady-Ann Davy (District 2) (arrived at 5:15 p.m.); Darrell J. Haire (District 4) (departed at 6:50 p.m.); Bobby Hurst (District 5); William J. L. Crisp (District 6); Valencia A. Applewhite (District 7); Wade Fowler (District 8); James W. Arp, Jr. (District 9)

Absent: Council Member Robert A. Massey, Jr. (District 3)

Others Present:

Ted Voorhees, City Manager  
Karen McDonald, City Attorney  
Brian Meyer, Assistant City Attorney  
Tracie L. Davis, Corporate Communications Director  
Rebecca Rogers-Carter, Management Services Manager  
Pamela Megill, City Clerk  
Members of the Press

**1.0 CALL TO ORDER**

Mayor Chavonne called the meeting to order.

**2.0 ITEM OF BUSINESS**

**City Council Protocols to be facilitated by Professor Carl W. Stenberg III, University of North Carolina, School of Government.**

Mr. Ted Voorhees, City Manager, introduced Professor Carl W. Stenberg and stated he had been working for the School of Government for over ten years. Mr. Stenberg thanked the Mayor and City Council for the opportunity to present the program and provided a handout of the power point presentation.

Mr. Stenberg stated the following ground rules would help make meetings more productive: everyone should state his or her own views, regardless of rank or other differences; it was alright to disagree, but not make it personal; and be sure to clarify what important words mean. He provided a list and examples of typical ground rules for meetings which included focusing on interests and not positions, combining advocacy and inquiry, staying focused, and deciding together how the group would make decisions. He further provided an overview of a comparative table of responsibilities for the Mayor, Council, and City Manager and discussion followed regarding differing staff-council view and values. The characteristics of politicians and administrators were also discussed. Mr. Stenberg stated that today's city manager was highly educated and had extensive expertise in the technical aspects of the position. He provided the following seven expectations for effective Council-Manager relations:

- 1.The Council and Manager jointly strive for good service to citizens.
- 2.The Manager is a valued advisor to the Council.
- 3.Elected Officials' relationship with employees is carefully managed.
- 4.The Council acts as a body and is dealt with as a body.
- 5.The Manager and the Council give each other a chance to prove themselves.
- 6.The Manager and the Council freely give and seek feedback.
- 7.The Manager and the Governing Body work together to develop a highly effective Governing Body.

A discussion period ensued regarding the current Fayetteville City Council Protocols.

Consensus of the Council was for the City Manager to review the current Council Protocols further and provide suggestions for changes and improvements that could be discussed at the February 11, 2013, Council meeting.

Mr. Stenberg concluded by requesting the Council to (1) look ahead to 2013-2015 and ask what trends and changes they were seeing in Fayetteville since the last retreat that excited them and

gave them a sense of confidence on the possibilities for the City's future and (2) ask what were the most significant strengths or advantages that would enable the community and City government to work together to build a sense of pride and purpose and meet their challenges.

### **3.0 ADJOURNMENT**

There being no further business, the meeting adjourned at 7:00 p.m.