

**FAYETTEVILLE CITY COUNCIL**  
**SPECIAL BUDGET MEETING MINUTES**  
**HUMAN RESOURCE DEVELOPMENT TRAINING ROOM**  
**APRIL 10, 2012**  
**5:00 P.M.**

Present: Mayor Anthony G. Chavonne  
Council Members Keith Bates, Sr. (District 1); Robert A. Massey, Jr. (District 3); Darrell J. Haire (District 4); Bobby Hurst (District 5); William J. L. Crisp (District 6); Valencia A. Applewhite (District 7); Wade Fowler (District 8); James W. Arp, Jr. (District 9)  
Absent: Council Member Kady-Ann Davy (District 2)  
Others Present:

Kristoff Bauer, Interim City Manager  
Brad Whited, Interim Assistant City Manager  
Brian Leonard, Assistant City Attorney  
Brian Meyer, Assistant City Attorney  
Lisa Smith, Chief Financial Officer  
Tom Bergamine, Chief of Police  
Ben Major, Fire Chief  
Rusty Thompson, Engineering & Infrastructure Director  
Randy Hume, Transit Director  
John Kuhls, Human Resource Development Director  
Dwayne Campbell, Chief Information Officer  
Scott Shuford, Development Services Director  
Michael Gibson, Parks and Recreation Director  
Victor Sharpe, Community Development Director  
Jerry Dietzen, Environmental Services Director  
Luis Collazo, Human Relations Specialist  
Rebecca Rogers-Carter, Management Services Manager  
Pamela Megill, City Clerk  
Members of the Press

Mayor Chavonne called the meeting to order at 5:10 p.m.

Mr. Kristoff Bauer, Interim City Manager, provided an overview of the agenda and requested that all questions be submitted in writing. He stated all of the questions and answers would be provided to Council.

**Financial Forecast**

Ms. Lisa Smith, Chief Financial Officer, provided an overview of the General Fund fiscal year 2013 budget gap and provided the following information:

<u>Fiscal Year 2013 Budget Gap</u>	
Revenues and Fund Balance Appropriation	\$143,041,503.00
Expenditures – Base Budget Requests	( 142,203,281.00)
Base Budget Subtotal	<u>838,222.00</u>
Pay Adjustments – General Employees	( 2,401,420.00)
Pay Adjustments – Sworn Officers	( 77,285.00)
New Initiatives	( 4,994,281.00)
Police Substation Design	( 371,000.00)
Total Budget Gap	<u>(\$ 7,698,764.00)</u>

**Management Services**

Mr. Bauer provided an overview of the Management Services Department requests and provided the following information:

<u>Proposed Fiscal Year 2013 Budget</u>	
Personnel	\$594,329.00
Operating	149,017.00
Capital	<u>N/A.</u>

Total \$743,346.00

Department Requested New Initiatives

- 1. Parks and Recreation Bond Education Campaign (one-time expense)
- 2. Management Analyst – Grant and Policy Writer
- 3. Public Relations Specialist – Community Engagement
- 4. Government Access Channel
- 5. Citizen Survey (one-time expense)

Human Relations

Mr. Luis Collazo, Human Relations Specialist, provided an overview of the Human Relations Department requests and provided the following information:

Proposed Fiscal Year 2013 Budget

Personnel	\$225,077.00
Operating	29,300.00
Capital	N/A.
Total	<u>\$254,377.00</u>

Department Requested New Initiatives

- 1. Human Relations Analyst (only if 100% grant funding received)

Finance

Ms. Lisa Smith, Chief Financial Officer, provided an overview of the Finance Department requests and provided the following information:

Proposed Fiscal Year 2013 Budget

Personnel	\$1,297,630.00
Operating	1,241,465.00
Capital	N/A.
Total	<u>\$2,539,095.00</u>

Department Requested New Initiatives

- 1. Accounting Clerk – Assessments
- 2. Grants Oversight – Reclassification
- 3. Internal Audit Position

Human Resources/HRD

Mr. John Kuhls, Human Resource Development Director, provided an overview of the Human Resource Development Department requests and provided the following information:

Proposed Fiscal Year 2013 Budget

Personnel	\$ 961,760.00
Operating	208,630.00
Capital	N/A.
Total	<u>\$1,170,390.00</u>

Department Requested New Initiatives

- 1. Compensation Study Implementation
- 2. Human Resources Specialist

Mr. Kuhls then provided an overview of the following cost projections and estimated FY 2013 pay projections:

Cost Projections

Additional Vacation Leave	\$ 30,000.00
401(k) Employer Contribution	288,000.00
Merit and Equity Pay Increases	2,011,420.00
Estimated Related Costs	<u>390,000.00</u>
Total Estimated Costs	<u>\$2,401,420.00</u>

Estimated FY 2013 Pay Projections

General Fund Personnel excluding Police	\$1,197,910.00
Total of Sworn Police Personnel	770,285.00
Total “Other Funds” Personnel	<u>103,719.00</u>
Grand Total	<u>\$2,071,915.00</u>

**Information Technology**

Mr. Dwayne Campbell, Chief Information Officer, provided an overview of the Information Technology Department requests and provided the following information:

	<u>Proposed Fiscal Year 2013 Budget</u>
Personnel	\$1,433,948.00
Operating	1,559,981.00
Capital	<u>1,110,235.00</u>
Total	<u>\$4,114,164.00</u>

- Department Requested New Initiatives
- 1 & 2. Enterprise Resource Plan – Project Manager and Business Analyst
  - 3. Network Security Administrator
  - 4. IT Asset Specialist
  - 5. GIS Analyst
  - 6. Web Developer
  - 7. IT Business Analyst (Process Improvement)

**Regional Airport**

Mr. Brad Whited, Interim Assistant City Manager/Regional Airport Director, provided an overview of the Regional Airport Department requests and provided the following information:

	<u>Proposed Fiscal Year 2013 Budget</u>
Personnel	\$1,307,527.00
Operating	1,997,658.00
Capital	<u>1,595,500.00</u>
Total	<u>\$4,900,685.00</u>

- Department Requested New Initiatives
- 1. Temp Personnel Services for fence line maintenance (\$23,296.00)

**Transit**

Mr. Randy Hume, Transit Director, provided an overview of the Transit Department requests and provided the following information:

	<u>Proposed Fiscal Year 2013 Budget</u>
Personnel	\$4,118,786.00
Operating	2,152,420.00
Capital (Grant Funded)	<u>.00</u>
Total	<u>\$6,271,206.00</u>

- Department Requested New Initiatives
- 1. Customer Service Information Representatives
  - 2. Stop and Shelter Maintenance
  - 3. Combine Routes 16 and 17
  - 4. Route 14 Express/Fort Bragg AM-PM Work Trips
  - 5. New Route – Strickland Bridge Road

**Development Services**

Mr. Scott Shuford, Development Services Director, provided an overview of the Development Services Department requests and provided the following information:

	<u>Proposed Fiscal Year 2013 Budget</u>
Personnel	\$2,924,764.00
Operating	1,039,213.00
Capital	<u>N/A.</u>
Total	<u>\$3,963,977.00</u>

- Department Requested New Initiatives
- 1. RAMP
  - 2. Completion of Inspection Dispatch Program
  - 3. City-Provided Inspections Vehicles
  - 4. Tablet Computers

**Community Development**

Mr. Victor Sharpe, Community Development Director, provided an overview of the Community Development Department requests and provided the following information:

	<u>Proposed Fiscal Year 2013 Budget</u>
Personnel	\$ 203,746.00
Operating	1,104,207.00
Capital	<u>100,000.00</u>
Total	<u>\$1,407,953.00</u>

Department Requested New Initiatives

- 1. Community Development Planner

**Environmental Services**

Mr. Jerry Dietzen, Environmental Services Director, provided an overview of the Environmental Services Department requests and provided the following information:

	<u>Proposed Fiscal Year 2013 Budget</u>
Personnel	\$ 3,953,038.00
Operating	2,863,075.00
Capital	<u>961,000.00</u>
Total	<u>\$10,477,913.00</u>

Department Requested New Initiatives

- 1. Extend Energy, Efficiency and Sustainability Engineer from end of EECBG grant funding until the end of FY 13 (9 months)

The special meeting recessed at 6:45 p.m. in order for Council to proceed to the 7:00 regular meeting. At the end of the regular meeting, the special meeting reconvened at 7:45 p.m.

**MOTION: Mayor Chavonne moved to go into closed session for consultation with the attorney regarding litigation in the matters of *City of Fayetteville v. John Chen and 450hay, LLC*, and *Gates Four v. City of Fayetteville*.**

**SECOND: Council Member Crisp**

**VOTE: UNANIMOUS (9-0)**

The regular session recessed at 7:50 p.m. The regular session reconvened at 8:30 p.m.

**MOTION: Council Member Bates moved to go into open session.**

**SECOND: Council Member Fowler**

**VOTE: UNANIMOUS (9-0)**

Staff continued with providing overviews of departmental budget requests.

**Parks, Recreation and Maintenance**

Mr. Michael Gibson, Environmental Services Director, provided an overview of the Parks, Recreation and Maintenance Department requests and provided the following information:

	<u>Proposed Fiscal Year 2013 Budget</u>
Personnel	\$ 7,619,440.00
Operating	4,387,952.00
Capital	<u>1,898,720.00</u>
Total	<u>\$13,906,094.00</u>

Department Requested New Initiatives

- 1. Office Assistant II

**Engineering and Infrastructure**

Mr. Rusty Thompson, Engineering and Infrastructure Director, provided an overview of the Engineering and Infrastructure Department requests and provided the following information:

	<u>Proposed Fiscal Year 2013 Budget</u>
Personnel	\$ 5,754,487.00
Operating	4,731,849.00
Capital	<u>9,695,510.00</u>
Total	<u>\$20,181,846.00</u>

Department Requested New Initiatives

- 1. Transportation Planner - This position would be reimbursed up to \$50,000 from FAMPO.
- 2. CIP Contract Administrator - This position will coordinate and manage the CIP for the City.

**Police**

Mr. Tom Bergamine, Chief of Police, provided an overview of the Police Department requests and provided the following information:

	<u>Proposed Fiscal Year 2013 Budget</u>
Personnel	\$36,661,386.00
Operating	5,971,148.00
Capital	<u>1,396,345.00</u>
Total	<u>\$44,028,879.00</u>

- Department Requested New Initiatives
- 1. RAMP – Crime Analysts (2) & Police Officer (Council Mandate)
  - 2. RMS Database Manager (Council Mandate)
  - 3. Public Safety Dispatchers (3)
  - 4. Police Officers (18)
  - 5. Civilian Traffic Investigators (3)
  - 6. Police Officers – DWI Team (4)

**Fire/Emergency Management**

Mr. Ben Major, Fire Chief, provided an overview of the Fire Department requests and provided the following information:

	<u>Proposed Fiscal Year 2013 Budget</u>
Personnel	\$19,200,665.00
Operating	2,877,307.00
Capital	<u>2,121,544.00</u>
Total	<u>\$24,199,516.00</u>

- Department Requested New Initiatives
- 1. Emergency Management Officer
  - 2. Assistant Planning and Research Officer (Lieutenant Position)
- There being no further business, the meeting adjourned at 9:15 p.m.