

Stocking Certificate of Occupancy Application

Development Services | Permitting & Inspections

433 Hay Street Fayetteville, NC 28301

Phone (910) 433-1707 Fax (910) 433-1588

Please fill out this application completely. Incomplete applications will not be processed.

UPON APPROVAL, EACH APPROVAL IS VALID FOR 60 DAYS. Additional time requires a new application and fees paid.

1. Project Location:

Street Address:
City/State/Zip Code:
PIN/REID number:
Project Name:
Zoning:

2. Contractor Information

Company Name:		Telephone #:	
Address:		E-mail:	
City/State/Zip:			
NC State License Number:	Classification:	Limitation:	
Company Affiliation: <input type="checkbox"/> Owner – Name:		<input type="checkbox"/> Employee – Name:	

3. Owner Information:

Name:			
Mailing Address:			
City:	State:	Zip:	
Email Address:			Phone #:
<input type="checkbox"/> Property Owner	<input type="checkbox"/> Owner's Designee	<input type="checkbox"/> Other	

4. Indemnification:

To the extent permitted by law, the undersigned agree to indemnify and hold harmless the City of Fayetteville and its elected officials, employees, agents, successors, and assigns, from any and all liability and claims for any injury or damage caused by any act, omission or negligence of the undersigned, its agents, servants, employees, contractors, licensees, or invitees. Indemnification of the City by the undersigned does not constitute a waiver of the City's governmental immunity in any respects under North Carolina law.

Applicant's Signature & Authorization:

I hereby certify that under penalty of perjury, I have read and understand the above terms and requirements of this application and that all the information is correct and all work will comply with the North Carolina State Technical Building Codes and all other applicable state and local laws, ordinances and regulations. The Development Services Department will be notified of any changes in the approved plans and specification for the projected permitted herein.

_____ Signature of Owner/Agent	_____ Printed Name	_____ Date
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_____ Signature of Contractor/Agent	_____ Printed Name	_____ Date
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Stocking Certificate of Occupancy:

A Stocking Certificate of Occupancy (SCO) permits the owner/operator of the building to have personnel inside the building for the sole purpose of stocking the building with furniture, fixtures, equipment, shelves and racks with merchandise. No other occupancy is allowed. All disciplines including building, plumbing, mechanical, electrical and fire must give their approvals for a stocking CO. There can be no overhead work being performed. There can be no life-safety issues. There must be a minimum of one accessible working toilet, one accessible parking space and an accessible route from that parking space into the building and to employee work areas. There must be safe egress from the building. No hazardous materials are permitted.

Process:

A separate Stocking Certificate of Occupancy application must be created on the City of Fayetteville's E-Development portal. If this application is uploaded into the construction project, it will be rejected. Once the request permit for Stocking Certificate of Occupancy is created, the applicant will have to request inspections. If the inspections pass, the City of Fayetteville will issue a Stocking Certificate of Occupancy. Permit and authorization is valid for 60 days, if more time is needed then use the post approval upload on your Stocking Certificate of Occupancy application to upload a new permit application.