



**FAYETTEVILLE REGIONAL AIRPORT
AIRPORT COMMISSION MEETING
FIRST FLOOR CONFERENCE ROOM & ZOOM
Tuesday, August 31, 2021
2:00 P.M.**

ATTENDANCE

Mr. Mark Lynch, Mr. Vic Carnevale (ZOOM), Mrs. Sandy Ammons (ZOOM), Mrs. Judy Dawkins (ZOOM), Mr. Daniel Travieso (ZOOM), Mrs. Kim Medley, Mr. Naynesh Mehta (ZOOM), Dr. Wilson Lacy, (ZOOM), Mr. Randy Fiveash

ABSENT

Mr. Robert Van Geons

OTHERS

Dr. Toney Coleman, Airport Director
Mr. Deontae Watson, Deputy Airport Director
Ms. Patricia Campbell, Sr. Administrative Assistant
Ms. Allison Rogers, Marketing Specialist
Mr. Paul Allen, Assistant City Attorney (ZOOM)
Mr. Andrew Connell, RS&H Resident Inspector (ZOOM)
Mr. Michael Vinay, Signature Flight Support (ZOOM)
Mr. Jeff Abarbanell- Flight School (ZOOM)

Chairperson Lynch called the meeting to order at 2:00 P.M.

ITEM 1: Consider Approval of the Agenda

Chairperson Lynch asked for a motion to approve the agenda.

Mrs. Medley made a motion to approve the agenda.

Mrs. Dawkins seconded the motion.

ACTION: The motion was carried unanimously.

ITEM 2: Consider Approval of the Minutes of the Meeting held July 27, 2021

Chairperson Lynch asked for a motion to approve the minutes.

Mrs. Dawkins made a motion to approve the minutes.

Mrs. Ammons seconded the motion.

ACTION: The motion was carried unanimously.

ITEM 3: Consider approval of the Holdover Agreements with American and Delta Airlines

Dr. Coleman explained the agreements expired today. The new agreements should start tomorrow with minor language changes. These are just interim agreements so legal and real estate has to draft longer term agreements that will take effect July 1, 2022. These start September 1, 2021 and end June 30, 2022. The airlines know all provisions stay the same except for Article 22 which is a Morality clause that states if there is an employee that is objectionable to the Airport, we can have them no longer employed with the Airline. Mr. Allen said these are not holdover agreements, they should be short term agreements, other than that, all is correct as to what Dr. Coleman stated.

Ms. Campbell asked Mr. Allen if Item 3 should state short term agreements instead of hold over agreements. Mr. Allen answered yes.

Chairman Lynch asked for a motion to change Item 3 wording to "Consider approval of Short-term Agreements with American and Delta Airlines.

Mrs. Medley made the motion to change Item 3 wording to "Consider approval of Short-term Agreements with American and Delta Airlines.

Mr. Carnevale seconded the motion.

ACTION: The motion was carried unanimously.

Mr. Travieso asked if there are any changes in fees. Dr. Coleman said due to construction, no changes in fees.

Chairman Lynch asked for a motion for approval of the Short-term Agreements with American and Delta Airlines.

Mr. Carnevale made the motion to approve the Short-term Agreements with American and Delta Airlines.

Mr. Travieso seconded the motion.

ACTION: The motion was carried unanimously.

ITEM 4: Consider amendment to Minimum Standards for Flying Clubs

Dr. Coleman met with Mr. Jason Davis from All American Aviation, Mr. Michael Vinay from Signature Flight Support, Mr. Jeff Abarbanell with the Fayetteville Flying Club and Mr. Deontae Watson. They all agreed it is in the best interest of the Airport to make opportunities available for patrons to have that all airports have. It was agreed that changes were needed in our minimum standards. Dr. Coleman used the FAA 5190.6B document in order to develop the amendment. This identifies a flying club as a non-profit organization rather than a fixed based operator or other commercial entity that purports to be a flying club. The club has to furnish documents to ensure this. The flying club may not offer or conduct charter, air taxi, or aircraft rental operations. They may conduct flight instruction for regular members only and only members of the flying club may operate the aircraft. No one can pay the flying club for flight instruction. Also, only a registered member of the flying club and part owner of the aircraft owned and operated by the flying club can perform maintenance if they are a qualified mechanic. All flying clubs and members are prohibited from leasing or selling any goods or services whatsoever to any person or firm other than a member of such club at the airport. The flying club at any airport shall comply with all federal, state and local laws, ordinances, regulations and the rules and regulations of the airport.

The only item outstanding is ITEM H (Insurance) and Mr. Allen is working with our insurance provider for clarity for limits of liability. Approval will be subject to outcome from our insurance carrier and Mr. Allen.

Mr. Abarbanell said all sounded reasonable but the guidelines used are from 2007. In 2016 the guidelines were amended. This amendment included anybody doing maintenance for a club member can be compensated with cash or reduction in membership fees. Same thing is true for Certified Flight instructors (CFI's). The club will not give instruction, they will use CFI's. The club doesn't pay, the member will pay the FAA rate. Mr. Abarbanell asked if the agreement can be approved as written and come back next month with an amendment. The issue is some CFI's would like cash versus reduction in membership fees and the same in the maintenance shop.

Chairman Lynch asked Mr. Abarbanell if he was willing to comply with the document as written until such time the Commission is able to amend it to the more current standard. Dr. Coleman said when money starts changing hands, it changes things and he wants it understood that when the provisions are provided, it is not an automatic approval. Mr. Abarbanell understood the request but just would like the opportunity to put all the updated information before the Commission. Mr. Abarbanell did state that All American will be afforded the opportunity to offer services to flying club members. Mr. Carnevale asked how many aircraft the flying club will have. Mr. Abarbanell said the ratio is to have one plane for every 10 to 15 members. To start out they are looking to have three aircraft. Mr. Carnevale asked how many members were in the flying club. Mr. Abarbanell stated there are no members as he is waiting for approval from the airport. He did send out a flyer asking for interest of the community and 25 inquiries were received.

Mr. Travieso asked if there is a reason or time constraint for the club needing approval now knowing this agreement will have to come back next month for another amendment. Mr. Abarbanell said it has taken a long time to get to this point and it would be helpful to get information and meet with the interested people and see what type of aircraft there is interest in and get together to meet everyone. Mr. Carnevale asked what aircraft the club has now. The club has one Cherokee 140, a Cessna 182 and also a Cessna 172XE. They also have access to lease arrangements. The club will not be advertising any flight instruction.

Chairperson Lynch polled members of the Commission to make sure there is understanding of the provisions of the approval of ITEM 4.

Mr. Carnevale, Mrs. Dawkins, Mr. Travieso, Mrs. Ammons, Mr. Lacy, Mrs. Medley and Mr. Fiveash all are in agreement and understand the provisions of ITEM 4.

Chairperson Lynch reiterated that no flying club shall permit its aircraft to be used for flight instruction for any person, including members of the club owning the aircraft, when such person pays or becomes obligated to pay for such instruction. This is part of the existing agreement that is being voted on. There is no obligation to change this agreement going forward. This is the Commission's decision. The insurance clarification is still needed and may be added in the future.

Chairperson Lynch asked for a motion to recommend approval for the amendment to Minimum Standards for Flying Clubs as written with the exception that adjustment may be made to insurance requirements.

Mrs. Carnevale made a motion to recommend approval for the amendment to Minimum Standards for Flying Clubs as written with the exception that adjustment may be made to insurance requirements.

Mrs. Ammons seconded the motion.

ACTION: The motion was carried unanimously.

ITEM 5: Management Report

Enplanements. Total enplanements for all carriers as of July 2021 were 19,273. This indicates a 113.9% increase compared to July of last year and a 61.1% increase year to date. Total deplanements were 19,020. This is a total of 38,293 passengers in and out of FAY last month.

Average load factor (LF) target is 80%. American LF from 84.7% in June 2021 to 82.8% in July 2021. Passenger count up 122.5% compared to June 2020. Delta LF from 61% in June 2021 to 63.8% in July 2021. Passenger count up 99.5% compared to July 2020.

July business travel is at 23.38%, personal travel is at 52.736% and Military travel is at 21.76% which leaves "other" at 2.13%.

Rental Car Revenue in July 2021 was up 71.2% as compared to July 2020.

Parking Lot revenues up 110.9% in July compared to July 2020.

All percentages above 2019 pre-pandemic period.

American operating seven flights per day, 7 in and 7 out and Delta operating 6 flights per day, 6 in and 6 out.

Hangar development (Bi-fold doors 48 ft. x 14 ft.) project starting. Documents with WK Dickson for bid in late September. Jason Kennedy will be WK Dickson lead. The bid award should be late October, early November. Procure building and anticipate delivery in March 2022. This is to be a 90 day construction period and occupancy should be available in July 2022.

Delta Global Services (DGS) will change their name to Unifi.

Representative Diane Wheatley (43rd District), Ms. Trinia Wolfe, Ms. Allison Rogers, Mr. Anthony Seward, Mr. Nick Capps, Ms. Patricia Campbell, Mr. Deontae Watson and Dr. Toney Coleman attended United Way – Fayetteville Urban Ministries food packing day. Twenty-five thousand meals were packed that day with different entities around Fayetteville participating.

Corporate Road and Control Tower Road intersection named changed to Scottie Rogers Road.

Ms. Allison Rogers reported for the month of June, Facebook Impressions were up 23% compared to the previous month, reaching 388,889 for the month. Link clicks rose 20% reaching 3,236 for the month. Our google analytics shows steady numbers with page views coming at 28,232 for the month, with 8,351 of those being new users to the website.

Mr. Andrew Connell provided a PowerPoint presentation to update on the Terminal Renovations.

ITEM 6: Commission Members Concerns

Chairperson Lynch introduced Mr. Randy Fiveash. He is the Interim CEO of the Fayetteville Area Convention and Visitors Bureau.

Mr. Carnevale asked why Delta had cut back flights. Dr. Coleman stated Mr. Tim DeBord from Delta stated it was not a performance factor for FAY, it is due to a pilot shortage.

Mrs. Ammons asked Dr. Coleman if the Art Project was still good to go. Dr. Coleman said yes and suggested that she, Ms. Allison Rogers and Ms. Kimberly Toon from purchasing get together and start the request for proposal (RFP) process.

Mrs. Ammons signed off ZOOM at 2:50 P.M.

ITEM 7: The next regularly scheduled meeting of the Airport Commission will be Tuesday, September 28, 2021 at 2:00 P.M. This will be in the First Floor Conference Room and by ZOOM.


Chairperson Lynch asked for a motion to approve the next regularly scheduled Airport Commission meeting and to adjourn the meeting.

Mrs. Dawkins made the motion to approve the next regularly scheduled Commission meeting and adjourn the meeting.

Mr. Carnevale seconded the motion.

ACTION: The motion was carried unanimously.

The meeting was adjourned at 2:55 P.M.

A handwritten signature in blue ink that reads "Sandy Ammons". The signature is written in a cursive, flowing style.

Sandy Ammons

Transcribed: PAC 09/13/2021