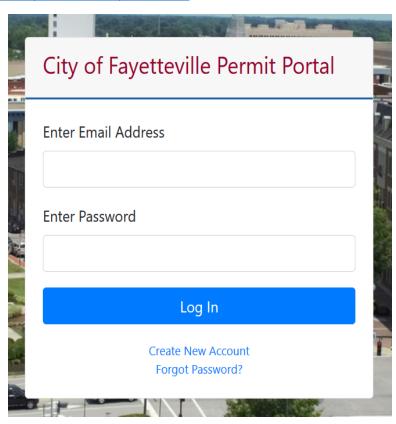


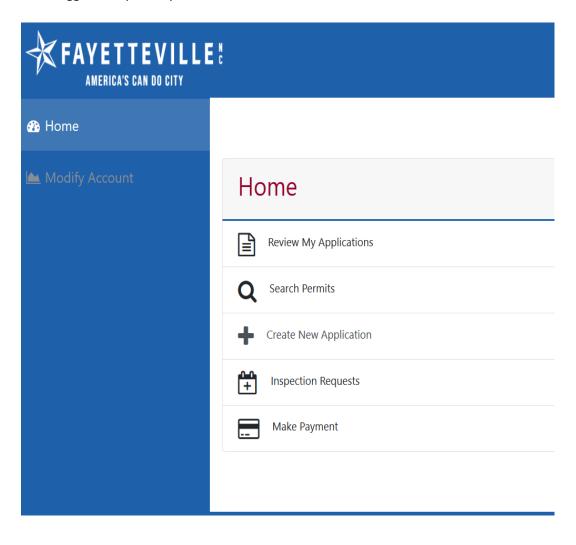
How to use the search features of the E-Development portal and the Fayworx portal.

## **Fayworx Portal:**

Web Address: <a href="https://fayworx.com/FayworxPortal">https://fayworx.com/FayworxPortal</a>

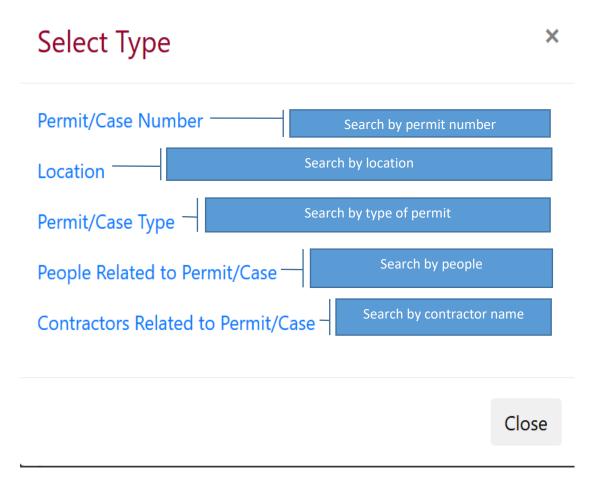


- If you have not created an account, please create one. It can take up to two business days to activate your account. Please monitor your e-mails (including spam, junk, etc.) for prompts to activate account.
- Once logged into portal, your screen will show:



Search PermitsSelect

• This screen will show:

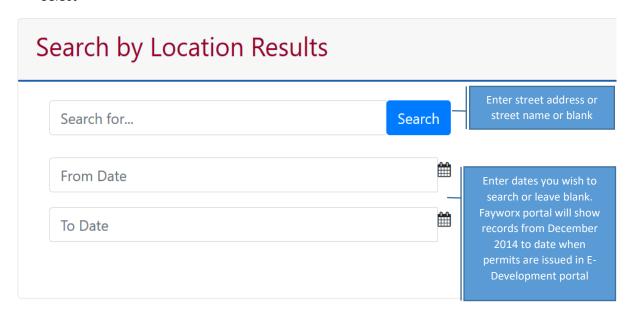


## Fayworks Permit Classification prefixes:

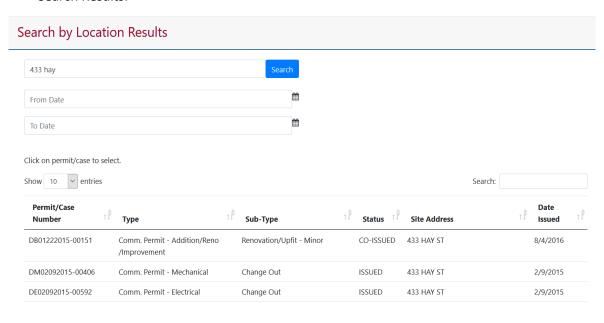
- DB = Building Permit
- DR = Roofing Only Permit
- DI = Insulation Only Permit
- DM = Mechanical Permit
- DE = Electrical Permit
- DP = Plumbing Permit
- DS = Sign Permit
- DD = Demolition Permit
- CH = HVAC, water heater replacement
- EI = Engineering Permit
- PHN = Planning case
- POD = Zoning Case
- FDP = Fire Permit
- ZS = Zoning Separation Permit

Example of how to search for permits in Fayworx portal:

• Select Location



• Search Results:

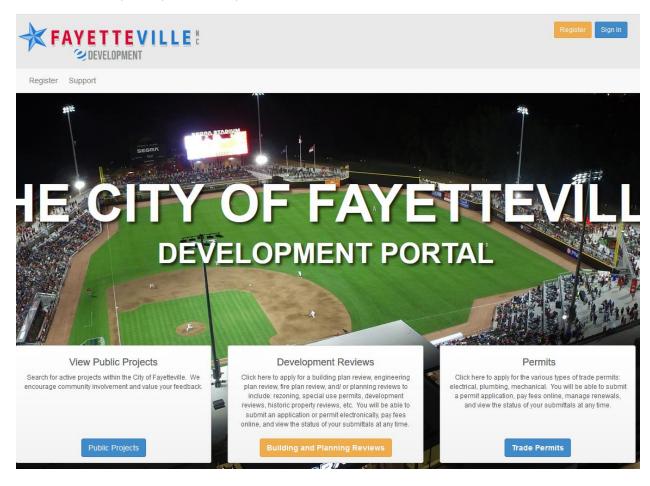


 To view permit information, select the permit and then select screen. View Permit Info

at bottom of

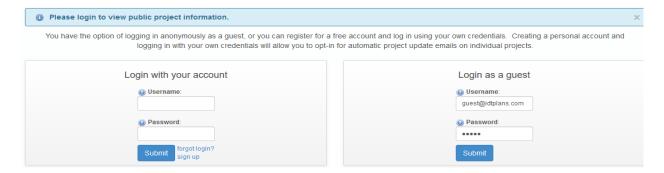
## **E-Development Portal**

Web Address: <a href="https://fayetteville.idtplans.com/secure/">https://fayetteville.idtplans.com/secure/</a>

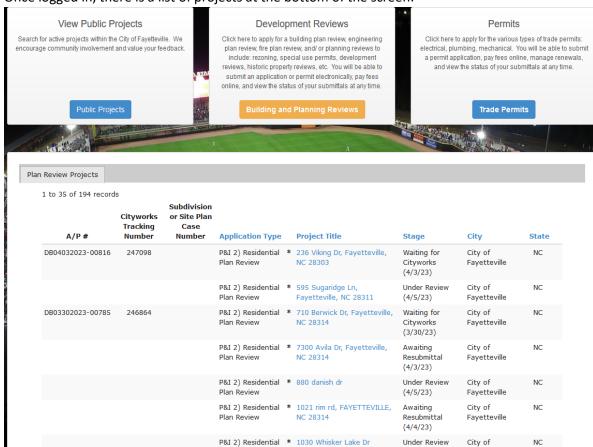


• If you have not created an account, you can use the Guest log in found by clicking

Public Projects



• Once logged in, there is a list of projects at the bottom of the screen:



You can select from the list or use the magnifying glass at the top-right hand of the screen.
Remember the hit enter instead of using the dropdown as these will not show what type of application was submitted.