

**FAYETTEVILLE CITY COUNCIL  
SPECIAL MEETING MINUTES  
LAFAYETTE CONFERENCE ROOM, CITY HALL  
FEBRUARY 28, 2019  
5:00 P.M.**

Present: Mayor Mitch Colvin

Council Members Katherine K. Jensen (District 1); Daniel Culliton (District 2); Tisha S. Waddell (District 3); D. J. Haire (District 4); Johnny Dawkins (District 5); William J. L. Crisp (District 6); Larry O. Wright, Sr. (District 7); Theodore Mohn (District 8); James W. Arp, Jr. (District 9)

Others Present: Douglas Hewett, City Manager  
Karen McDonald, City Attorney  
Kristoff Bauer, Deputy City Manager  
Telly Whitfield, Assistant City Manager  
Barbara Hill, Interim Assistant City Manager  
Tracey Broyles, Budget and Evaluation Director  
Dwayne Campbell, Chief Information Officer  
Michael Gibson, Parks, Recreation and Maintenance Director  
Kevin Arata, Corporate Communications Director  
Jay Toland, Chief Financial Officer  
Brad Whited, Airport Director  
Michael Hill, Interim Fire Chief  
Sheila Thomas-Ambat, Interim Public Services Director  
Lee Jernigan, Traffic Engineer  
Pamela Megill, City Clerk  
Members of the Press

**1.0 CALL TO ORDER**

Mayor Colvin called the meeting to order at 5:00 p.m. and welcomed everyone in attendance.

**2.0 INVOCATION**

The invocation was offered by Council Member Haire.

**3.0 PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance to the American Flag was led by the Mayor and City Council.

**4.0 APPROVAL OF AGENDA**

**MOTION:** Council Member Dawkins moved to approve the agenda.

**SECOND:** Mayor Pro Tem Mohn

**VOTE:** UNANIMOUS (10-0)

**5.0 OTHER ITEMS OF BUSINESS**

**5.1 Recommended Fiscal Year 2020-2024 Capital and Technology Improvement Plans**

Ms. Tracey Broyles, Budget and Evaluation Director, presented the FY 2020-2024 Capital Improvement Plan (CIP) with the aid of a PowerPoint presentation. Ms. Broyles provided an overview on the CIP process, definition, and project initiatives. She reviewed the following process for capital and technology planning:

- Update and evaluate existing projects
- Engage departments to identify major capital projects or equipment needs to support strategic goals

- Committee review and ranking of projects based upon established ranking and weighting criteria
- Develop project schedule in consideration of organizational capacity and available funding
- Communicate the recommended plan

Ms. Broyles explained the CIP Plan project definition would include the following:

- Specific facility or infrastructure improvement projects with a total cost of \$50,000.00 or greater
- Significant maintenance projects (e.g., roof replacements, HVAC systems, etc.) meeting the \$50,000.00 threshold
- Vehicle and equipment purchases (new and replacement) are not included in the CIP

Ms. Broyles provided an overview of the FY 2020-2024 CIP highlights.

Mr. Dwayne Campbell, Chief Information Officer, presented the FY 2020-2024 Technology Improvement Plan (TIP) and explained the TIP project definition would include the following:

- Replacement, upgrade or new technology purchases with a combined implementation cost of \$25,000.00 or greater (e.g., hardware, software, communication devices, etc.)
- Expansion, renovation, or replacement of an existing system if the cost is greater than \$10,000.00
- Multi-year technology project
- Project with enterprise-wide impacts (e.g., server virtualization)

Mr. Campbell reviewed the TIP goals and benefits and the following FY 2020-2024 TIP highlights:

Security/Infrastructure  
Business Intelligence/Data Analysis  
Application/Software Services  
Citizen Engagement/Mobility

Discussion ensued pertaining to funding sources, funding mechanisms, public safety, paving policy, transportation, skate park, fleet maintenance, parking, city hall renovations, potential sale of city hall building, and potential relocation of city hall.

Consensus of Council was to remove or put on hold the following items from the recommended FY 2020-2024 CIP and TIP Improvement Plans:

Indoor Aquatic Center - Remove from plan  
Additional City Hall Renovations - Remove from plan  
Emergency Communications Center - Put on hold  
Blanton Road Extension - Remove from plan  
CEED Funding - Remove from plan  
Civil War Reconstruction History Center - Remove from plan  
Mike Street - Remove from plan

Mayor Colvin asked all Council members to e-mail all questions regarding the FY 2020 budget and FY 2020-2024 CIP and TIP Improvement Plans to Ms. Tracey Broyles.

Mr. Douglas Hewett, City Manager, stated staff will be making the revisions and will bring back to Council for further review at a later meeting (no date specified).

**ADJOURNMENT**

There being no further business, the meeting adjourned at 8:14 p.m.

