

**FAYETTEVILLE REGIONAL AIRPORT
AIRPORT COMMISSION MEETING
FIRST FLOOR CONFERENCE ROOM
Tuesday, August 28, 2018
2:00 P.M.**

ATTENDANCE

Mr. Naynesh Mehta, Mr. Gene Vance, Ms. Dawn Gibson, Mr. John Lewis, Mr. Hector Ray, Ms. Katherine Marable, Mr. John Meroski, Mr. Robert Van Geons

ABSENT

Mr. Vic Carnevale

OTHERS

Mr. Bradley Whited, Airport Director
Ms. Patricia Campbell, Sr. Administrative Assistant
Mr. Jay Wyatt, former Commission Member

Chairperson Mehta called the meeting to order at 2:00 P.M.

ITEM 1: Consider Approval of the Agenda

Chairman Mehta asked for a motion to approve the agenda.

Ms. Gibson made a motion to approve the agenda.

Ms. Marable seconded the motion.

ACTION: The motion was carried unanimously.

ITEM 2: Consider Approval of the Minutes of the Meeting held July 31, 2018

Chairman Mehta asked for a motion to approve the minutes.

Mr. Vance made a motion to approve the minutes.

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Ms. Gibson seconded the motion.

ACTION: The motion was carried unanimously.

ITEM 3: Consider approval of minor changes to Tailwind Lease

Mr. Whited included a memo in the packet explaining the minor changes requested. When Tailwind applied for the liquor license, the ABC Board had concerns about the wording “interim” and requires a street location and wanted a termination date. The request was sent to the City Attorney’s Office and she concurred that these were minor changes and approved them. Mr. Whited wanted to bring to Airport Commission and recommends approval.

Chairman Mehta asked for a motion to approve the minor changes.

Mr. Ray made a motion to approve the changes.

Ms. Gibson seconded the motion.

ACTION: The motion was carried unanimously.

ITEM 4: Management Report

Enplanements: Total enplanements for all carriers as of July 2018 were 2,030. This indicates a 8.2% decrease compared to July of last year and a 3.6% decrease year to date.

USO visitor stats for the month of July 2018 were 3,490. The year to date total is 15,920.

Terminal Construction Update – Progress continues.

- 1) TSA move September 10th
- 2) Concourse “A” roof installed. Installation of exterior wall continues.

Master Plan still under review by the FAA.

Social Media Monthly Review provided to Mr. Whited from Ms. Allison Rogers is as follows:

- Facebook - ↑ Page Likes Up 2,914 to 2,941
↑ Reach up 133% from last month - average reach 11,256
- Twitter - Impressions down 23%
Followers Up 100 to 105
Monthly reach 4,947

The Director’s Office will be closed Monday, September 3rd in observance of Labor Day.

The next Tenant Managers Meeting will be Wednesday, September 4, 2018 at 8:30 A.M. in P. Inc. Please feel free to join us.

ITEM 5: Commission Members Concerns

Mr. Ray suggested that when a new company is "checking out" Fayetteville, that the EDC, FACVB and the Airport put together a travel packet about our Airport. This welcome packet should be given to the travel representative of the new prospective company. Mr. Van Geons stated that he always markets our Airport to new prospects.

Mr. Vance had no concerns.

Ms. Gibson had no concerns.

Mr. Lewis inquired about the hangar light previously mentioned at last month's meeting. A work order was generated after last meeting per Ms. Campbell. She will follow up after this meeting.

Mr. Van Geons stated he appreciated Mr. Whited and Mr. Coleman speaking with him on short notice last week.

Mr. Meroski had no concerns.

Ms. Marable said she heard that TSA was being eliminated at some small airports. Mr. Whited said he had not heard that.


ITEM 6: The next regularly scheduled meeting of the Airport Commission is Tuesday, September 25, 2018 at 2:00 P.M.

Chairman Mehta asked for a motion to adjourn the meeting.

Mr. Lewis made a motion to adjourn the meeting.

Mr. Vance seconded the motion.

ACTION: The meeting was adjourned.


For Dawn Gibson, Secretary
Transcribed: PAC 9/06/18