

Mayor Butler stated at this time that he had received a good commendation for Mr. Bowen, City Building Inspector, for the assistance he rendered to the County in setting up a system of inspection for them and stated that it would provide better relations and then he thanked Mr. Bowen for the work he did.

City Manager Ray read a letter from Mr. Walter C. Moorman of Moorman & Little, Inc., Engineer for Mr. J. O. Tally, Sr., for Tallywood, Section III, requesting that they be allowed to build two 30 foot drives on the West side of Cambridge Street to be used as entrances to the Sinclair Service Station on the corner of Cambridge Street and Raeford Road.

Upon motion by Councilman Rhodes, seconded by Councilman Maness, the Council unanimously approved the request.

Upon motion by Councilman Plummer, seconded by Councilman Maness, Council approved unanimously recommendation of City Manager ordering the advertisement for lease on a competitive bid of a portion of a triangular section of city property abutting on Old Street and adjacent to the Powell-Kistler Building. At an earlier meeting Powell-Kistler had requested permission of Council to lease this portion for their use.

A joint meeting of the Council with the County Commissioners to discuss a joint City-County Planning Board was scheduled for 8:00 P. M. on Tuesday, October 10, 1961.

Councilman Plummer made a motion, seconded by Councilman Rhodes, to advertise for competitive bids for grading of new park site in Massey Hill. Council unanimously approved the action.

A request for a Taxi Cab Owner's Permit was heard by the Council from Allen Greene. Mr. Greene was informed that there were several requests ahead of his yet and was advised to keep in touch with the Chief of Police.

There being no further business, and upon motion made by Councilman Plummer, seconded by Councilman Rhodes, the meeting was adjourned at 9:30 P. M.

Maureen A. Downs
CITY CLERK

Special Meeting
Thursday, October 5, 1961
Council Room

Present: Mayor Robert H. Butler
Mayor Pro-tem Sol C. Rose

City Manager, G. W. Ray
City Attorney, J. O. Tally, Jr.

Councilmen:
Ted O. Rhodes
D. B. Maness
Eugene Plummer

City Accountant, George McCarthy

The purpose of this meeting was to discuss the end of year audit report for the period ending June 30, 1961.

Mr. Ray called on Mr. Phil Haigh, auditor of the firm of Haigh and vonRosenberg, Certified Public Accountants to present the report.

Mr. Haigh stated that city's accounts were in good order and that city's revenue exceeded it's expenses for the year.

He stated further that several of their firm's recommendation had been followed. Namely; the hiring of a City Accountant and the release of some old paving assessments from records of the Tax Department.

Councilman Rhodes, referring to the audit, asked if controls were kept on the fixed assets accounts. Mr. Haigh stated not, but that a start had been made toward inventory control and fixed asset accounting.

Mayor Butler asked if city established a 100% reserve for uncollected taxes on its books. Mr. Haigh stated yes. Mr. Haigh stated further that in his opinion city should attempt to clear it's records of old (1949 and prior) uncollectable tax items periodically and Council was in agreement. (A list of such items had recently been approved for release by Council.)

Councilman Rhodes stated that audit was most thorough and clear and recommended to Mayor Butler that auditors be commended for their job.

Councilman Plummer stated that Council should follow the recommendations of the auditors on uncollectable tax items.

Mr. Ray advised Council of League of Municipalities meeting in Durham October 22nd through October 24th and asked who would attend so he could make the necessary reservations. The following plan to attend: Mayor Butler, Councilman Rhodes & wife, Councilman Maness and wife, Councilman Plummer and wife and City Attorney, J. O. Tally, Jr.

Mr. Ray advised the Council of a plan to consolidate all of city's insurance coverage under the Public and Institutional Coverage Plan with Mrs. Elizabeth Ellis, City Insurance Company, acting as general agent for the various companies who now furnish such insurance. This plan was satisfactory with the Council.

There was a general discussion on the possibility of the city buying the Kyle property on Green Street for use as office space. Mr. Tally, City Attorney, was authorized to forward a letter which he had prepared to Mr. Henry Anderson, Attorney for the owners. This letter does not make a firm offer by the City, but states the maximum conditions under which the Council will consider buying the property.

Mr. Ray further advised the Council that the action to adopt the new City Code of Ordinances was scheduled for the regular meeting of November 13, 1961.

There being no further business, the meeting was adjourned at 4:00 P. M.

M. W. Downs
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City Clerk